

#	#	#	#	# Stickers
F	R	D		

## FIRST AID ROOM

P = Pass / F = Fair / R = Re-inspect / D = Discard

First Aid Room and Kit requirements are as per Standard Operating Procedures

Item	Minimum Number	Quantity	Rating
<b>Furniture/Equipment</b>			
Electrical power points	1		
Examination couch/bed	1		
Examination lamp/torch	1		
Storage cabinet to house equipment such as: <ul style="list-style-type: none"> <li>- Incident Report Logbook</li> <li>- First aid supplies</li> <li>- Spare oxygen bottles</li> </ul>	1		
Noticeboard for First Aid and/or CPR charts and other relevant update information for members	1		
Lined rubbish bin for general waste	1		
Kettle or access to boiling water	1		
Hand wash solution and disposable towels	1		
<b>Patient Care</b>			
Clean blankets – cotton or woollen	2		
Clean sheets	2		
Clean towels	2		
Emesis (vomit) containers (disposable or plastic)	1		
Drinking Vessel (Disposable)	10		
<b>First Aid Items</b>			
<b>Contents of first aid kit as outlined in First Aid Kit checklist – plus the following items</b>	<b>1 x kit</b>		
Burn Sheets	1 small 1 large		
Universal / Multi-trauma dressing	2		
Kidney dish	3		
Large bucket/basin for the immersion of feet	1		
<b>PPE</b>			
Safety glasses	2 pairs		
Disposable face masks	1 box		
<b>Resuscitation / AED Equipment</b>			
Access to an approved oxygen resuscitation unit and an AED, plus spares of the consumable items contained in both units: <ul style="list-style-type: none"> <li>- Oropharyngeal airways</li> <li>- Oxygen tubing</li> <li>- Therapy masks – adult &amp; child</li> <li>- Resuscitation masks – adult &amp; child</li> <li>- Oxygen bottles</li> <li>- Defibrillation pads</li> <li>- Razor kits for use with AED</li> </ul>			

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# F	# R	# D	# Stickers
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## FIRST AID KITS

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Item	Purpose	Minimum Number	Kit 1	Kit 2	Kit 3	Kit 4
<b>Miscellaneous</b>						
First aid pamphlet (WorkCover approved)	First aid information	1				
Note pad and pencil	Record the injured or ill person's condition and the treatment given	1 set				
Access to SLS Incident Report Logbook	Logs all incidents that require first aid treatment	1				
Plastic bags; small, medium and large, clip seal	Waste disposal and amputated parts	2 of each size				
Shock/space blanket	Protection from the elements	2 in kit 4 in FA room				
<b>PPE</b>						
Contaminated waste disposal bin & bags	Waste disposal	5 bags 1 bin in FA room				
Sharps disposable container	Infection control and disposal purposes	1 small in kit 1 larger container in FA room				
Hand cleanser - waterless	Hand cleaning before and after wound care	1 x 50ml in kit				
Disposable gloves – nitrile	Infection control for first-aider and patient	10 x pairs in kit 100 in FA room				
Broad spectrum sunscreen SPF 30+	Reduce risk of sun burn	1 x bottle 200ml				
<b>Tools</b>						
Safety pins	Secure bandages and slings	1 x packet				
Scissors, blunt/sharp-nosed, minimum length 12.5cm	Cut dressings or clothing	1				
Splinter forceps / tweezers	Remove foreign bodies	1				
Splinter probe, disposable	Remove foreign bodies	10				
<b>Dressings</b>						
Adhesive plastic dressing strips, sterile (Band-Aids)	Minor wound dressing	1 packet of 50 in kit 2 x packets of 50 in FA room				
Eye Pads	Eye cover	5				
Dressings: non-adherent, sterile	Wound dressings, non-stick	5 x large (10cm x 10cm) 5 x medium (7.5cm x 10cm) 5 x small (5cm x 5cm)				
Wound Dressing No. 15	Control bleeding and cover wounds	3				
Wound dressings, sterile, non-medicated (combine) – 9cm x 20cm	Control bleeding and cover wounds	1 in kit 5 in FA room				
<b>Tape</b>						
Non-stretch, hypoallergenic adhesive tape	Secure dressings and strapping	1 x roll (2.5cm wide)				
Paper Tape (Micropore) Hypo-allergenic	Used to help splint fingers together and secure dressings & bandages in place	2 x 1.25cm				
<b>Bandages</b>						
Hospital crepe and conforming bandages	Hold dressings in place; immobilisation; pressure immobilisation bandage.	3 x 5cm 3 x 7.5cm 2 x 10cm (crepe)				
Triangular bandages, minimum 90cm	Slings, support and/or padding	4 in kit 6 in FA room				
<b>Wound Care/Cleaning</b>						
Sterile eye-wash/Saline solution	Emergency eye-wash or irrigation of eyes and wounds.	12 x 15ml single use packs				
Gauze squares in sterile 3-packs	Cleaning wounds	5 x 3-packs in kit 2 x 100 packs in FA room				
Ice or instant or reusable ice packs	Reduce inflammation of sprains and strains. Treatment of some marine stingers.	2 x instant or reusable ice packs <b>or</b> minimum 1kg provision easily accessible				
Antiseptic solution spray, gel or cream	Wound care	1 x 50ml				
Swabs – antiseptic (non-alcohol)	Wound care	10 in kit 100 in FA room				
Swabs - alcohol	Clean instruments before and after use	10 in kit 100 in FA room				

Signed:

Date: