

**Surf Life Saving Sydney Northern Beaches Inc.**

**Board of Education Meeting**

**Minutes**

**21<sup>st</sup> June 2018**

SNB Headquarters, Unit 9/1 Vuko Place, Warriewood 2102

**ATTENDANCE:** Adrienne Lowe, Director of Education; Belinda Dobson, SNB Lifesaving & Education Co-ordinator; Geoff Raper, Nth Palm Beach; Jess Menzies, Newport; Kieran Menzies, Newport; Steve Hagggett, Nth Narrabeen; Angie Thorpe, Nth Narrabeen; Andy Cross, Nth Narrabeen; Joe Mastrangelo, North Steyne; Mike Le Geyt, Sth Curl Curl; Adam Kent, Long Reef; Lindsay Davis, Freshwater; Peter Finch, Newport; Glenn Smee, Mona Vale; Ross James, Mona Vale; Garry Fox, Queenscliff; Tracey Hare-Boyd, North Steyne; Clare Hagon, Nth Curl Curl; Peter Fenley, Bilgola; Geoff Bateman, Mona Vale; Frank Traugott, North Steyne; Allen Lakeman, Dee Why; Richard Donaldson, North Steyne; Tim Markovitch, Palm Beach; Rob Cook, Narrabeen Beach;

**APOLOGIES:** Kelly Dobrow, Freshwater; Alex Wye, Nth Curl Curl; Michael Berry, Sth Curl Curl; Andrew Hjorth, Mona Vale; Terry Boardman, Queenscliff; Guyren Smith, Newport; Gordy Coburn, Nth Narrabeen; Keith Abraham, North Steyne;

**PROXIES:**

**Meeting Opened:** 7.00 pm

**MINUTES**

Item	Area	Discussion	Action	Date
	Welcome	The Director welcomed everyone to the meeting.		
617	Previous Meeting	The minutes of the meeting held on 17 <sup>th</sup> May 2018 were accepted.  Nominated by Tracey Hare-Boyd Seconded by Kieran Menzies		
618	Business Arising from Previous Minutes	Item 601 Educheck All clubs have now completed this.  SLSSNB Advisers Positions for 2018-19 The following members have been accepted as Advisers for the coming season: Deputy Director of Education: Lindsay Davis, Freshwater Advanced Resuscitation: TBA Bronze Medallion: Garry Fox , Queenscliff Gold Medallion: Andy Cross, North Narrabeen Power Rescue Craft: Peter Finch, Newport Surf Rescue Certificate: Andrew Hjorth, Mona Vale Junior Education: Tracey Hare- Boyd, Nth Steyne Facilitated Course Coordinator: Mike Le Geyt, Sth Curl Curl  The ARTC Adviser role has yet to be filled and the Director is speaking with a few people about this.  The Director thanked the Advisers from last season, including David Vinson, Gary Beauchamp, Jessica Menzies and Graham Howard.  Item 613		

		<p>Service Awards Online applications for Service Awards is closed until August while the Members Area undergoes upgrades. All new applications must be done on paper and via SurfGuard until further notice.</p>		
619	Correspondence	<p>Circular 68 17-18 - 35th Edition PSAR Manual Editorial and Advisory Working Group - Expressions of Interest</p> <p>8/6/18 – On Patrol email to members from Graham Ford, President SLSA</p> <p>8/6/18 – Member Education Administration email from Louise Cooke, SLSNSW <i>Note: SLSNSW sent this email following Graham Ford's email message, in order to clarify a few things from the Learning &amp; Development side.</i></p> <p>Circular 72 17-18 – National IT Circular - Major Changes to the Members Area</p>		
620	Applications from Members	<p>New Facilitators endorsed since last meeting Peter Fenley, Bilgola (TOC, Spinal Management)</p> <p>Assessor Nominations Andy Cross, Nth Narrabeen (ARTC) Nominated by Robert Caines (NN Deputy President) Seconded by Clare Hagon, Steve Haggett Accepted</p> <p>New Training Officers since last meeting Dale Ferrington, Nth Narrabeen (IRB)</p>		
621	Season Review 2017-18	<p>The Director presented some statistics about the season. Copies of the slides form part of these minutes.</p> <ul style="list-style-type: none"> <li>Continued steady rise in the total number of new patrolling awards</li> <li>Decline in the number of new Bronze Medallions. Not sure what the NSW numbers are so can't say if this is consistent across the state or not</li> <li>Increase in the number of new IRB Crew awards, but Driver awards are down</li> <li>ARTC numbers are up from last year, however this includes those who have done courses outside their clubs. The number of members trained &amp; assessed through their club and branch is down slightly on last season.</li> <li>SMBM numbers are up on last year, plus we have more facilitators coming on board so we will be able to offer more courses</li> <li>Spinal is back up and is especially popular now that it's only a 2hour course.</li> <li>Assessor and Training Officer numbers shown are those who have gained endorsement this season, not those who</li> </ul>		

		have attended either course this season.		
622	IRB Driver Training Hours required	<p>The Director reported that at the Branch Board of Management meeting last month, it was raised that some clubs seem to be taking a very long time to train IRB Drivers. It was noted, with competency-based training some members will need more training than others, and with the requirement to training in a variety of surf conditions, a Driver course cannot typically be run over 1 weekend. It was also noted that IRB Crew should have at least 10 hours crewing experience before attempting the Driver course. It usually takes a season to achieve this (and does not include the hours spent in training for the Crew award). Driver training resources recommends 25 hours for the course.</p> <p>The Branch would like to know more about how clubs structure IRB Driver training.</p> <p>It was agreed that the Branch would send a survey monkey to all IRB Training Officers to gather more information. The survey will also be sent to club's CTOs so that they can ensure T/O's respond in time.</p>	SNB to send survey to IRB T/Os and CTOs.	8/7/18
623	General Business End of Season Thanks	The Director thanked a number of people for all the effort they have put into Education over the past season. A selection of TAFs and Advisers were identified and presented with a gift of a beach towel embroidered with the SNB logo. Thanks also must go to Beverley Tilbury and Russell Lamb, who provided the towels at half-price through their store, Ecodownunder.		

**Meeting Closed:** 7.40pm  
**Next Meetings:** No July BoE  
BoE, Thursday 16<sup>th</sup> August  
CTO Meeting, Thursday 20<sup>th</sup> September