

**Surf Life Saving Sydney Northern Beaches Inc.**  
**Board of Education and Assessment**

Minutes of Meeting – Thursday 14<sup>th</sup> April 2011 commencing at 7pm  
Branch Headquarters

**1. Attendance**

As per attendance book. In the Director's absence the meeting was chaired by Shannon Job

**2. Apologies**

Michael Wasley (Director)

**3. Minutes**

**Motion:** that the minutes of the January meeting are adopted.

**Moved:** Gary Beauchamp

**Seconded:** Marianne Troop

Motion carried

**4. Business Arising from the Minutes**

No business arising

**5. New members**

Louise Lindop (Avalon) – full assessor Bronze Medallion  
James Campbell (Bilgola) – full assessor Bronze Medallion  
Steve Miles (Mona Vale) – full assessor Bronze Medallion  
Rob Cook (Narrabeen) – full assessor Bronze Medallion  
Clare Hagon (Nth Curl Curl) – Senior Assessor

**Motion:** that these members are accepted as listed.

**Moved:** Scott Mathers

**Seconded:** Steve Haggett.

Motion carried.

**6. Correspondence**

SLSNSW – CPR changes to commence on 1<sup>st</sup> June 2011.

SLSNSW – National IRB Agenda

SLSNSW – CPR poster – new version for use after 1<sup>st</sup> June 2011.

SLSNSW – New ARTC resources will be available from the online shop after 1<sup>st</sup> June 2011. Please use electronic versions from the website in the meantime.

SLSNSW – Quartered Patrol Cap review

**6. Reports**

**ARTC:**

ARTC assessments have been going well. Assessments have been streamlined and now up to 30 candidates are able to be assessed within 2.5 to 3 hours. Assessments will be capped at 30 candidates.

Many candidates are being found not yet competent at the CPR or scenario level. Please ensure extra time is spent training these sections.

To increase efficiency and decrease waiting times, all Clubs should be bringing their own equipment to assessments. The minimum requirement is one manikin, one oxyviva (at least half a tank of oxygen), one training defib and a live patient per six candidates. It was recommended that Clubs not complying with the requirements by bringing their own equipment not be assessed at that assessment.

**Motion:** Clubs not bringing the required equipment to ARTC assessments will be ineligible to complete the assessment. This will apply from the ARTC assessment on Tuesday 19/4/11

**Moved:** Greg Punch  
**Seconded:** Dan Susko  
Carried unanimously.

## **6. General Business**

### **Central venues:**

Discussion on central venues for wet component assessments was held over to the next meeting as the bronze medallion advisor was not present.

### **Name badges:**

Name badges are now available for endorsed assessors. These were distributed at the meeting to those assessors present, and are available for collection from the Office.

### **Lifts and Carries:**

Recent Participant evaluation forms have indicated that some assessors are assessing and promoting carries outside the current resource guidelines. Assessors are only to assess and promote current practises, therefore the only carries to be assessed are:

- 2 person carry
- Two-handed seat
- Two person drag
- Spinal board application and carry.

These are all outlined on pages 146 – 152 of the Public Safety and Aquatic Rescue 33<sup>rd</sup> edition manual.

### **Spinal board:**

The Committee discussed best practise for spinal board carries. It was decided that if the patient walks up to the rescuer best practise required the rescuer to stabilise the patient's head from the front as this allows eye contact and also allows the rescuer to seek permission to treat the patient. Once extra assistance arrives, the board can be positioned and another rescuer can stabilise the patient's head/neck from behind.

It was also agreed that if possible during a water rescue for a spinal patient, the person on the head would face the beach and walk forwards when exiting the water. This would enable them full vision and to be able to direct the rest of the team. It would be the responsibility of those on the feet end to keep an eye on the surf conditions. The meeting also noted that at all times the rescuers need to use the method that is safest and most workable under the circumstances that present.

### **ARTC courses:**

Some Clubs have a lack of ARTC trainers, and have approached the Branch to see if assistance is available. Some are happy to pay as required, so it was suggested that a course be run by the Surf Life Saving School as an option to Clubs. Clubs were asked to let the Office know if they require a course so a calendar can be developed.

### **Patrol Uniform and Caps:**

Many of the articles in the local Media lately have shown members who were not in their full uniform of patrol shirt, patrol shirts and quartered patrol cap. A member from the BoEA committee has requested the Director to take their concerns to the next Board of Management meeting and request it endorses a motion that Clubs are not to have Media photographs unless they are attired in full patrol uniform.

Meeting closed 7.40pm

Next Board of Education and Assessment Meeting is scheduled for Thursday 19<sup>th</sup> May 2011