

Surf Life Saving Sydney Northern Beaches Inc.

Board of Management Tuesday 11th January 2011

SNB Headquarters, Unit 9/1 Vuko Place Warriewood 2102

ATTENDANCE

Gordon Lang (President), Phil Cullis (Director Finance & Administration), Steve Faddy (Director of Rescue Services), Ross Tester (Director of Surf Sports), Alan Mason (Director of Sponsorship & Marketing), Jen Huston (Manager), Damian O'Shannassy (North Steyne), David Piper (Queenscliff), Stephen Bennett (Freshwater), Bryn Russell (South Curl Curl), Simon Moriarty (Dee Why), Richard Trim (Collaroy), Jason Oakes (Narrabeen Beach), Michael McDermott (North Narrabeen), Matt Sheridan (Warriewood), Jon Dibbs (Mona Vale), Rob Emerson (Newport), Peter Tomkins (Bilgola), Christine Hopton (Avalon Beach), Sam Burton Taylor (Palm Beach), Graham Howard (North Palm Beach)

APOLOGIES:

David Murray (Deputy President), Michael Wasley (Director of Education & Assessment), Glenn Langley (Director of Youth & Membership), Steve McInnes (CEO), Martin Armstrong (Whale Beach), Daniel Mulcahy (Manly) Doug Lucas (Long Reef), Matthew Lloyd (Bungan Beach), Sally Mulligan (Support Officer)

PROXIES

Jeremy Keating for Doug Lucas (Long Reef), Peter Gard for Daniel Mulcahy (Manly)

DELEGATES

Ian Jones (Bungan Beach)

NEW DELEGATES

PREVIOUS MINUTES

Branch Board of Management Minutes of 9th November 2010 – Carried

Note:

Outstanding actions and Business Arising from Minutes - as per Attached Board of Management Report

MINUTES

Item	Area	Discussion	Action	Date
2801	Executive Report Item:2763	Narrabeen Beach President advised the club lease was passed onto Lands Department from Council, President noted he thought there had been productive discussions with the Department of Lands however he has now been advised that if there is there is a change of policy this will be retrospectively added to lease, Narrabeen Beach President has not signed the lease.	Info	n/a
2802	Executive Report Item:2785	President advised Branch had written to SLSNSW regarding the Westpac request and advised the information requested wasn't available, Westpac is able to go through public documents such as Club Annual Reports and websites to obtain the information but Branch would not. It was further noted it was strange the request went to the Support Officer and not through the CEO or President.	Info	n/a
2803	Finance Report	Director advised the attached reports were for the end of October due to the Christmas break, Branch is well ahead of budget still on track to come in positive at end of the financial year. There is now the facility to move money in and out of mortgage account which has happened as of December, the next reports will	Motion	Carried

		<p>show a marked reduction with cash on hand and a reduction on loan liability. Also attached is a copy of accounts receivable, an additional column has been added to advise what has been paid as of today. President asked Clubs with outstanding accounts to bring up to date asap or contact the Director if there is an issue.</p> <p>Motion. To accept financial reports presented. Carried Financial Reports for Enterprise will be included for next month's meeting.</p>		
2804	Rescue Services.	<p>Director reported on Item 2756 regarding patrol caps; motion hasn't progressed as a national Board of Life Saving meeting held a week after BoM where it was resolved to conduct nationwide study on whether the membership wants to retain caps, following the results of this survey the national Board of Life Saving will decide on the cap issue.</p>	Info	n/a
2805	Rescue Services	<p>Director reported on Item 2760 regarding parking stickers; SES and the Rural Fire Service are under same restraints as us when applying for parking stickers. Dee why President asked what the comment from Warringah Council was, he advised the policy is not being applied the same way and the wording slightly different. Director asked Dee Why President to send him a copy of the current policy. Dee Why president advised Director should be speaking with the person who is issuing the policy and ask them to bring in line with SES and Rural Fire Service policy. President advised Branch was pushing for the reinstatement of the Liaison Committee.</p>	Director Rescue Services	1st February
2806	General	<p>Director Sponsorship & Marketing reported he had noticed cars with boat trailers being booked in Bayview boat ramp area, President asked anyone from clubs who had had been received a ticket for this infringement to send details to Branch office to deal with.</p>	CEO All Presidents	17 th January
2807	Rescue Services	<p>Director noted the Christmas and New Year weekends had been very busy, however there were no major incidents, Director thanked all clubs for their work. Director reported last weekend there were a number of major issues and thanked the Warriewood and Dee Why Clubs in particular for handling the incidents very well, both incidents occurred at the end of the patrols.</p>	Info	n/a
2808	Rescue Services	<p>Director made mention of the article in Saturday's Manly Daily re flags and surfers, and another letter in Manly Daily today. Director asked clubs to be extra careful with surf boats in water near swimmers.</p>	Info	n/a
2809	Education	<p>President advised the Director for Education & Assessment had been called to Queensland to assist with the floods and may be there for a couple of weeks, any education queries should be directed to Sandy at the office in the first instance.</p>	Info	n/a
2810	Education	<p>President advised an email had been received from SLSNSW regarding some awards:</p>	Manager	17 th January

		<ul style="list-style-type: none"> The mandatory upgrade from the ATV Induction to the ATV Operator Certificate will have no charge passed onto the clubs for the processing of these awards this season (2010/2011). Any clubs who may have been charged since the start of this season will receive a credit on their account. Certificates will still be produced for those members completing the award for the first time, at no charge. As previously advised by email, there is also no charge for those members who complete their ARTC upgrade (if 'upgrade' is noted in the assessment request). <p>Copy of email to be sent to Presidents</p>		
2811	Surf Sports	Director reported on Surf Sports December Meeting: A meeting was held after Manly Junior carnival and before Queenscliff Junior carnival where anyone with comment was invited to attend, a couple of things were suggested to improve carnivals and are being implemented immediately. Director also noted a number of people who have been commenting on things now have a better understanding of the rules of operation for carnivals.	Director Surf Sports	17th January
2812	Surf Sports	Item 6.1 – Late entries: Director advised there had been issues with late entries and the question was asked if we should continue to do late entries. Director reported there issues were clerical errors and problems have been resolved.	Director Surf Sports	17th January
2813	Surf Sports	Item 6.4 – Question was asked whether SNB Branch champs could include Central Coast R&R team, Director asked R&R Referee his thoughts and was advised No. A number of clubs questioned this commenting this would be good for competition, no medals should be given out or placing credit given however it would be good competition experience. <ol style="list-style-type: none"> Director to see if there is a policy on this. Are Branch championships a closed carnival. If you compete in one Branch championships can you compete in another Branch's championships. Once you have competed for a club during competition season can you compete for another club during that same season. President asked Clubs if they could consider <i>in principal</i> other clubs' R&R teams competing in Branch titles with the final decision being based on answers to the above questions. Majority voted in favour of allowing other branches to compete in R&R. Director to advise of the outcome once he has resolved questions.	Director Surf Sports	17 th January
2814	Surf Sports	Director noted it was a very busy weekend coming up, there is a Nipper Carnival, Young Guns and Avalon	All Clubs	14 th January

		Beach swim being held locally in addition to the Country Championships being held which takes a lot of the regular officials away from branch. Any officials who are able to work this weekend should contact Marcial at the office.		
2815	Surf Sports	Questions was asked on updates for the State Championships - Director advised there were many rumours going around, Kingscliff is the confirmed venue with neighbouring beaches south of Kingscliff on standby if needed.	Info	n/a
2816	Surf Sports	Dee Why President questioned why the First Aid competition was cancelled at Dee Why, Director reported he was advised by Dee why they were unable to hold the carnival. Director and Dee Why president to discuss offline.	Director Surf Sports	1 st February
2817	Sponsorship & Marketing	Director advised concerns regarding the new website had been resolved and the new website is expected to be rolled out by end of February.	Info	n/a
2818	Finance & Administration	Director advised the Finance committee will meet before the next BoM.	Info	n/a
2819	General Business	President reported on Club Tenancy; a copy of the reply from SLSNSW re concern with LPMA was attached. Further discussion followed, President will circulate comments received regarding SLSNSW authority to deal with LPMA on behalf of clubs and asked Presidents to give feedback to the office prior to Executive Meeting.	President CEO All Clubs	17th January
2820	General Business	President reported on Quality Club Program following discussion with Gary Chapman (SLSA) and Tony Haven (SLSNSW); general feeling around clubs was they didn't see any value in the program, accordingly President advised SNB clubs are not interested in doing the program, President is awaiting response from SLSNSW following their Executive meeting being held on 14 February.	President	16 th February
2821	General Business	President report on proposed changes to Life Membership criteria as per attached sheet. Discussion was had on the proposed changes and further amendments were suggested, President to make proposed changes and circulate to all presidents with copy of existing criteria. Presidents to email back comments to office for final draft to be prepared.	President	17 th January
2822	General	President advised there was a copy of letter received from Landers and Rogers which clarified the waterfall effect of SLSA.SLSNSW/Branch and Club Constitutions. Each club affiliates with SNB, SLSNSW and SLSA, each member when signing membership form agrees to abide by SLSA rules. Some clubs have constitutions which conflict with higher constitutions. If there is any conflicts the higher level is applied. Branch cannot force clubs to comply, however if there are issues hierarchy will take effect. President asked all clubs to look at their constitutions to make sure they do not conflict with Branch, SLSNSW or SLSA	Info	n/a

		<p>constitutions.</p> <p>Question was asked about voting rights at AGM's, President advised Branch has sent a letter to a specific club regarding voting at their AGM and was now waiting on a response. It was further noted as per Regulation 6.4 voting rights are limited to Active, Active Reserve, Long Service and Life Members who are financial members.</p> <p>President asked clubs to Look at their constitutions and refer to the report from Landers and Rogers, clubs should contact office if advice is needed, President advised a panel would be set-up if needed.</p>		
2823	General Business	President wished Michael Wasley (Director of Education & Assessment) good luck and a swift return as he was called upon to help with the Queensland floods.	Info	n/a
2824	General Business	Queenscliff President advised he had contacted Westpac asking for a reduction in credit card fees, Westpac has reduced the rate to .95%	Info	n/a
2825	General Business	Queenscliff President asked Director of rescue Service when the deadline for Rescue of the Month nominations , Director advised it was Friday 14 th January	Info	n/a
2826	General Business	Queenscliff President reported Queenscliff Club is continually having problems with Coca Cola deliveries in particular not coming at designated times – Christine Hopton asked clubs to email her straight away at the office if they have problems with deliveries so she can deal with them.	All Clubs	n/a
2827	General Business	President advised the Interstate Championships would now be held at Queenscliff on 24 th January as Freshwater had council issues. Queenscliff is currently seeking council approval. Narrabeen Beach President advised they were approached however the club was unable to guarantee workforce.	Info	n/a
2828	General Business	Question was asked regarding the MOC Committee appointments as people have not been informed , Director of Youth & Membership to advise asap.	Director of Youth & Membership	14 th January
2829	General Business	President congratulated to Queenscliff on a great carnival. Queenscliff President thanked Branch for their work at the carnivals.	Info	n/a
2830	General Business	Avalon Beach President asked about debrief for OceanSeries.	Info	n/a
2831	General Business	Dee Why President advised the club was asked to assist with trialling a new Streets product through SLSA, six people were organised from club to help, the company organising to trial cancelled without notice and didn't advise club. This was organised without consultation with Branch. Director of Sponsorship & Marketing advised this has happened a couple times through either SLSA or SLSNSW again without consultation with Branch, this is difficult when sponsors conflict with existing Branch sponsors, this and has been tabled as a general issue for sponsorship committee at the next meeting. Director	Director Sponsorship & Marketing	1st February

		advised Branch needs an understanding with SLSNSW and SLISA and they should copy Branch with correspondence as a courtesy. Director also noted he felt the opportunity/funds should be distributed equally across clubs.		
2832	Rescue Services	Director advised \$for\$ grants were held up before Christmas as SLSNSW advised a number of clubs were not compliant due to their address details not be updated in Surfguard and applications not accepted, Branch has since updated all clubs details. Director asked clubs to contact Sandy at the office if you have not received notice about your application, whether successful or not all clubs should have been advised.	All Clubs	14 th January
2833	General Business	President reported of email from SLNSW regarding recruitment campaign, email received asks for feedback from clubs and Branches. Copy of email to be distribute email to clubs.	Director Youth & Membership	14 th January
2834	General Business	President congratulated all clubs on interesting season so far, and thanked clubs for all their work.	Info	n/a

Meeting Closed: 8.50

Executive Meeting: January 2011, 6.30pm SNB Headquarters
Board of Management Meeting: 1st February, 2011 SNB Headquarters