

Surf Life Saving Sydney Northern Beaches Inc.

Board of Management Tuesday 1st February 2011

SNB Headquarters, Unit 9/1 Vuko Place Warriewood 2102

ATTENDANCE

Gordon Lang (President), David Murray (Deputy President), Phil Cullis (Director Finance & Administration), Steve Faddy (Director of Rescue Services), Ross Tester (Director of Surf Sports), Glenn Langley (Director of Youth & Membership), Steve McInnes (CEO), Jen Huston (Manager), David Piper (Queenscliff), Stephen Bennett (Freshwater), Bryn Russell (South Curl Curl), Simon Moriarty (Dee Why), Richard Trim (Collaroy), Rohan Fisher (South Narrabeen), Jason Oakes (Narrabeen Beach), Matt Sheridan (Warriewood), Jon Dibbs (Mona Vale), Sam Burton Taylor (Palm Beach)

APOLOGIES:

Michael Wasley (Director of Education & Assessment), Alan Mason (Director of Sponsorship & Marketing), Daniel Mulcahy (Manly), Damian O'Shannassy (North Steyne), Doug Lucas (Long Reef), Michael McDermott (North Narrabeen), Matthew Lloyd (Bungan Beach), Peter Tomkins (Bilgola), Martin Armstrong (Whale Beach), Graham Howard (North Palm Beach), Rob Emerson (Newport)

PROXIES

Jeremy Keating for Doug Lucas (Long Reef), John Lewis for Martin Armstrong (Whale Beach), Peter Gard for Daniel Mulcahy (Manly) Doug Menzies for Rob Emerson (Newport), Peter Fenley for Peter Tomkins (Bilgola), Michelle Rae for Graham Howard (North Palm Beach), Stuart Wye for Ian Thurgood (North Curl Curl), Keith Abrahams for Damian O'Shannassy (North Steyne)

NEW DELEGATES

PREVIOUS MINUTES

Branch Board of Management Minutes of 10th January 2011 – Carried

Note:

Outstanding actions and Business Arising from Minutes - as per Attached Board of Management Report

MINUTES

Item	Area	Discussion	Action	Date
2873	General Business	President welcomed Tony Haven, President of SLNSW and Life Member, President advised Mr Haven was on the agenda as presenting raffle cheques however clubs had already received these. Tony Haven advised he was attending as a Life Member to address the Board on the proposed changes to the Life Membership criteria.	Info	n/a
2874		Tony Haven spoke to the Board regarding the proposed changes to the Life Membership criteria. Tony Haven referred to both State and National criteria which does not preclude any member being nominated as a life member. Tony Haven further noted the membership of our clubs is our strength; the clubs are the Branch and the members are our Branch. Tony Haven felt this new criteria is a step in the wrong direction. Tony Haven advised that Neil Purcell from the Life Membership Committee also supported this view. Discussion continued with recommended changes, a vote was taken on each item (in bold & italic) Life Membership 1. Members of Sydney Northern Beaches may be considered for election to Life Membership of the Surf Life Saving Sydney Northern Beaches (SNB). To be considered for Life Membership, members must have rendered <i>sustained and</i>	President	28 th February

		<p>conspicuous voluntary service to SNB via one or more of the following criteria:</p> <p>a. Twenty (20) years, twelve (12) of which must have been as an elected officer of SNB</p> <p>b. Twenty five (25) years, of which a minimum of five (5) must have been as an elected officer of SNB or another branch, SLSNSW or SLSA</p> <p>c. Twenty (20) years as an active member of any standing board or constituted committees</p> <p>d. Thirty (30) years of sustained and conspicuous service to one or more SNB clubs.</p> <p>e. A member could qualify if the committee considers he or she has rendered the service over a shorter period</p> <p>2. For service to be considered it must be both sustained and a conspicuous contribution.</p> <p>3. Members shall be nominated:</p> <p>a. Using the Life Membership Nomination Form</p> <p>b. By two (2) Life members of SNB</p> <p>c. Endorsed by either the club president or any authorised office bearer of the club.</p> <p>d. Details must be supported by information contained in Surfguard (where applicable)</p> <p>e. May include a photo of the nominated person</p> <p>4. Members of the Life Membership and Honours Committee are the only persons present for discussion and resolution of nominees.</p> <p>5. Any member elevated to Life Membership of SLS SNB shall be recorded in the minutes of the next Annual General Meeting</p> <p>6. The decision of the Life Membership and Honours Committee shall be final.</p> <p>A “clean” recommendation to be circulated prior to the next BoM for consideration Ian Jones (Bungan Beach) to assist with the wording.</p>		<p>Carried</p> <p>Carried</p> <p>Carried</p> <p>Carried</p> <p>Carried</p> <p>Carried</p>
2875	General Business	Jeremy Keating gave an overview on the membership survey he will be conducting using contact data from Surfguard. The Branch Executive has supported the survey however if Club Presidents have any concerns or questions they should contact Jeremy via the SNB office.	Info	n/a
2876	General Business	President advised Clubs the agenda format will change Item 4 will now be urgent or important business so this	Info	n/a

		is at top of the agenda, if clubs could advise of any important agenda items before the meeting so they can be included on the agenda.		
2877	Urgent business	Mona Vale President reported on the issue at Mona Vale beach on Australia Day and discussed the process of banning alcohol on Pittwater beaches on specific public holidays. It was noted alcohol is banned in Manly, it was also noted will need to change State laws to do this.	Info	n/a
2878	Youth & Membership Services	Director reported on Junior Life Saver of the year winners, both winners were from Collaroy - Jordan Sole and Jake de Kort . Director further noted all 22 candidates were very impressive and asked Presidents to take this message back to their clubs. Candidates were asked to present a program for their clubs, Presidents should speak to their candidates and help support them with running these programs. It was asked if copies of all programs could be circulated to Presidents, permission from candidates will be requested first as a courtesy. It was also noted that some clubs are already doing some of these programs so candidates could gain experience from those clubs. Director advised he was planning to follow-up with all candidates in six months' time.	Director Youth & membership Services	1 st March
2879	Youth & Membership Services	Director report of the launch of the Rookie program in December and advised he had 150 rookies who joined up. He did note not all clubs have rookies who joined.	Info	n/a
2880	Rescue Services	Director advised clubs the Rescue of the Month for January closes 11 th Feb. Director advised all clubs should have received circular from SLSA for the DHL grant this closes 11 th February. There was comments regarding these grants, there is a huge amount of work needed for a very small return, this should be referred back to DHL. Director advised applications for the Australian Youth Ambassador for development in Fiji 18 th February.	Info	n/a
2881	Rescue Services	Discussion regarding patrol uniforms. President advised all clubs should have received a copy of letter from SLSA. No member or club should have to pay for uniforms – only replacements. If you have had to pay for uniforms please let CEO let know, every new SRC and Bronze award should have a new uniform. SLSA has also promised to address the shortfall from last season. CEO will recirculate letter via email– retract last year was new uniforms for everyone. South Narrabeen advised they needed to purchase uniforms and exceeded the credit they were given. Other Presidents thought the credit system was a good as you were able to order correct sizes. Director advised the patrol caps were an ongoing issue and are in the process of being considered at SLSA level.	Info CEO	n/a 4 February 2011
2882	Education & Assessment	Director referred to Education meeting and advised the ARTC award is mandatory. A number of clubs do not have enough members qualified. An update is being held 9 th February and a number of spots have been held for those clubs who don't have enough members	Info	n/a

		qualified. Those clubs have been advised of this.		
2883	Education & Assessment	Director requested clubs keep the training defibs and pads separately from the actual defibs and away from the first aid room.	All clubs	4 th February
2884	Education & Assessment	Director asked all clubs to ensure your assessments are being done as per the requirements.	All Clubs	4 th February
2885	Surf Sports	Director thanked to all clubs for their support during carnival season, all three major carnivals were a success, thank you also to all the officials.	Info	n/a
2886	Surf Sports	Director advised all clubs should have seen list of members who have nominated for State titles. There are four or five clubs who have not indicated enough officials to cover the ratio and clubs will be fined by SLSNSW. These clubs should contact Denise at SLSNSW if they have any questions. Ratio is a sliding scaled depending on juniors masters and open - Director to check the ratio and send out to clubs. Director noted there will be a problems with the number of officials at the State and Aussies as many of the usual people aren't able to do both carnivals due to the amount of time needed.	Director Surf Sports	8 th February
2887	Surf Sports	Director referred to Item 2813 re: Central Coast R&R team competing at Branch Championships. Director advised the BoSS committee were adamant there is a bylaw stating Branch Championships is only for SNB members, however he had not been able to find the bylaw or any subsequent repeal of the bylaw. Director advised the situation may have been resolved as there has been no further push for this to happen.	Info	n/a
2888	Surf Sports	Director referred to Item 2815 re: State Championships at Kingscliff. Director advised there was no new information and the State titles would be going ahead as planned at Kingscliff.	Info	n/a
2889	Surf Sports	Director referred to Item 5.1 from BoSS meeting re: buying officials from larger clubs. Under the rules you need to be a member of the club you represent and you must sign a membership form. Some Clubs will have issues at State Championships and some will be quite short of officials. The time span between Juniors and Opens will make things quite difficult for officials and competitors alike, unfortunately nothing can be done at this stage as the program is out.	Info	n/a
2890	Surf Sports	Queenscliff President referred to Item 2843, one of the incidents at the Junior carnival involved a Queenscliff competitor who was injured. He has written a letter to Narrabeen club thanking them for their help.	Info	n/a
2891	Sponsorship & Marketing	Poster for clubs to put up in clubhouse, Westpac is sponsoring Junior Branch championship - posters were handed out to Presidents - if these could be put up in the clubhouses. Presidents should also let Chris Hopton know if they will be attending the VIP function at the Open Carnival on the 19 th February.	All Clubs	13 th February
2892	Sponsorship & Marketing	Deputy President reported on the recent Sponsorship & Marketing meeting held last month. The committee reviewed and finalised the sponsorship budgets. Deputy President also acknowledged the amount of media we	Info	n/a

		have been receiving – this is outstanding thanks to Chris Hopton, Deputy President reminded clubs to contact Chris at the office with any story. Todd Marks also commented on the professionalism of managing our sponsors. Coke has indicated they will be renewing their sponsorship.		
2893	Sponsorship & Marketing	South Narrabeen asked what the protocol was with the Manly Daily contacting clubs and Branch for stories; there had been some confusion over a proposed story, South Narrabeen asked Branch to refer any enquiries back to South Narrabeen and offer no comment if the Manly daily contacted them about this particular story. It was noted that if there are stories clubs don't want printed they should contact Branch and let them know before hand. It was further noted that there is no guarantee the Manly Daily will get the story correct.	Info	n/a
2894	Finance & Admin	Finances were presented for Branch as of the end of December, although the profit and loss is still a minus figure there is the yearly sponsorship money coming through in the next couple of months, we are still on track to achieve a positive budget this financial year. Motion. To accept financial reports presented. Carried	Motion	Carried
2895	Finance & Admin	Director asked Clubs to please clear up any outstanding accounts before close of the year (March), if you have problems with this please contact CEO	Info	n/a
2896	Finance & Admin	Finances were presented to Enterprises; currently ahead of budget. Question was asked on outstanding accounts for Bing Lee and Epic Kayaks, it was advised that both customers paid invoice less GST, this is being followed up. Motion. To accept financial reports presented. Carried	Motion	Carried
2897	General Business	President spoke of the current actions of SLSNSW; SLSNSW have proposed changing the structure of support officer which was original a 50/50 role between State and Branch, with the branch focus being the club development program. This original arrangement had very positive feedback from clubs. The SNB Support officer has resigned as she doesn't believe in the proposed new structure. SLSNSW are wanting their support officers to report directly to SLSNSW and bypass the Branches . The President also spoke on the other issues being the new Quality Club Program they are implementing and their dealings with the LPMA. President proposed the following: 1. Ask the SLSNSW Executive to attend the next BoM meeting. This would be an open forum to clear the air and work towards a positive future. Freshwater President noted there should be defined discussion points prior to the forum so all parties know what is being raised. Discussion continued - Are we as a Branch happy to go ahead with what SLSNSW have offered, President have expressed concern at lack of consultation There	Info	n/a

		<p>was comment that perhaps the Directors of State are not receiving correct information from their staff.</p> <p>President proposed a club meeting the week prior to the meeting with SLS NSW forum The March BoM will commence at 6.30 pm for urgent business only and an invitation be sent to the SLS NSW directors to attend the Forum at 7.30 pm</p> <p>Deputy President raised the issue of LPMA, noting SLNSW has had no consultation with clubs– these decisions will affect clubs for the next 100 years; Discussion re LPMA position and new policy in regards to Surf Clubs.</p> <p>Deputy President raised the issue of LPMA, noting SLNSW has not had strategic consultation with clubs– this non strategic consultation could or will affect clubs for the next 100 years; Discussion re LPMA position and new policy in regards to Surf Clubs.</p> <p>Deputy President stressed Clubs/Branch need to be aware of what is going on and take control of matters for there clubs long term financial stability.</p> <p>The Policy Draft document being prepared will determine if & how funding will be distributed to surf clubs under proposed wording such as "Commercialising. Re-Narrabeen SLSC lease letter from LPMA</p> <p>There is no strategy in place to deal with this Draft Report, why should State & Local Governments draw on surf club funding revenues.</p> <p>We need to present our case collectively.</p> <p>We were promised a draft document by January and this has not been received – need to organise a meeting with SLSNSW. We are running out of time. It was further noted we need to enlist support from other Branches as well.</p> <p>President advised Branch and Clubs should workshop the LPMA issue and minute the proceedings.</p> <p>President also advised SNB Branch should canvass other Branches and get their opinion on the proposed Quality Club Program, the results of this should be sent to SLSNSW.</p> <p>Workshop and bullet point issues raised, if SLSNSW fails to respond should circulate to other Branches.</p> <p>Points of Action.</p> <ul style="list-style-type: none"> • Approach all local and potential representatives of government re: LPMA draft • SLSNSW to attend next BoM • Issues workshop to be held in two week's time <p>2. The Club Conference will be held on 14th May, President would like this to be focussed on the movement and structure for surf lifesaving as part of the SLSA structure; this will be a good opportunity for clubs to have input. President noted feedback is needed from clubs.</p>		
2898	General Business	Discussion regarding resignation of SNB Support Officer, numerous clubs commented on the great job	CEO	1 st March

		Sally Mulligan had done particularly well with the club development program. Director of Youth & membership advised Sally was invaluable to youth and membership and Branch needed support in this area. President reminded Clubs Sally was employed by Surf Life Saving NSW as the Sydney Northern Beaches Support officer and as a result her resignation was for SLSNSW and Sydney Northern Beaches. The clubs expressed their support to have Sally employed by SNB, President advised this was a staffing issue and the CEO would look into it and advise accordingly.		
2899	General Business	CEO spoke about the Country Youth exchange draft paper which was distributed to clubs. Purpose was to give country clubs kids an opportunity to have experience with city clubs. CEO asked clubs if they think this is a good idea, in concept is everyone happy with the idea however feel it should be deferred until the October long week after the start of the season. It was noted this is a huge opportunity to draw from kids coming from the country and for SNB clubs to gain some great members	Info	n/a
2900	General Business	President advised there were flyers for Palm Beach Twilight event scheduled for 5 th March. President advised it was a team event, four people per team, one needing to be over 50 years old and one needing to be a female competitor. There are limited teams able to compete so book early,	Info	n/a
2901	General Business	CEO update clubs on the new website, this will be part of this year's budget however the site will not go live until the beginning of the season. Work is progressing well. There was a budget of \$30,000 approved for the creation on new sites for SNB, OceanSeries and Surf Life Saving School .	Info	n/a
2902	General Business	Item 2868 from the Executive Minutes re: attending the Australian Championships- Dee Why President noted it should be expanded to staying both Saturday and Sunday to make SNB presence felt and enable representatives to spend time with appropriate people. It is important to be seen supporting your own submission for the 2013/14 Titles. Life members and other invitees to the VIP luncheons be made aware of the SNB submission so they can show their support.	Info	n/a
2903	General Business	Palm Beach President advised his club is setting up a new database (CRM) on their club website and asked if any other clubs had done similar, President advised most clubs use SurfGuard for their database information.	Info	n/a
2904	General Business	President wished all clubs good luck with the upcoming Branch championships.	Info	n/a

Meeting Closed:

9.57pm

Executive Meeting: February 15th February, 6.30pm SNB H'quarters

Board of Management Meeting: 1st March, 2011 SNB Headquarters