

Surf Life Saving Sydney Northern Beaches Inc.
Board of Management Meeting Tuesday 19th April 2011
 SNB Headquarters, Unit 9/1 Vuko Place Warriewood 2102

ATTENDANCE

Gordon Lang (President), Phil Cullis (Director Finance & Administration), Ross Tester (Director of Surf Sports), Michael Wasley (Director of Education & Assessment), Alan Mason (Director of Sponsorship & Marketing), Glenn Langley (Director of Youth & Membership Development), Jen Huston (Manager), Daniel Mulcahy (Manly), Damian O'Shannassy (North Steyne), David Piper (Queenscliff), Stephen Bennett (Freshwater), Bryn Russell (South Curl Curl), Ian Thurgood (North Curl Curl), Simon Moriarty (Dee Why), Doug Lucas (Long Reef), Richard Trim (Collaroy), Jason Oakes (Narrabeen Beach), Matt Sheridan (Warriewood), Jon Dibbs (Mona Vale), Peter Tomkins (Bilgola), Christine Hopton (Avalon Beach), Sam Burton Taylor, Graham Howard (North Palm Beach)

APOLOGIES:

David Murray (Deputy President), Steve Faddy (Director of Rescue Services), Rob Emerson (Newport), Martin Armstrong (Whale Beach), Rohan Fisher (South Narrabeen), Michael McDermott (North Narrabeen), Matthew Lloyd (Bungan Beach),

PROXIES

Doug Menzies for Rob Emerson (Newport), John Lewis for Martin Armstrong (Whale Beach), Ian Jones for Matthew Lloyd (Bungan Beach)

NEW DELEGATES

PREVIOUS MINUTES

Branch Board of Management Minutes of 1st March 2011 – Carried

Note:

Outstanding actions and Business Arising from Minutes - as per Attached Board of Management Report

MINUTES

Item	Area	Discussion	Action	Date
2969	Risk Management & Important Issues	LPMA Report was distributed prior to meeting following workshop on 18 th November. Discussion took place on the report. SNB to draft a letter to SLSNSW with our feedback on the LMPA report. Our local representatives to be copies in on communication..	President/CEO	30 April
2970	Finance & Administration	Director advised Presidents the budget presented at the March Board of Management meeting was put together by the Finance Committee which represents the clubs and looks after the interests of the 21 clubs. The Finance Committee members are members of clubs: David Piper from Queenscliff, Geoff Cooper from North Steyne, Ian Thurgood from North Curl Curl – the committee came up with recommendations which were presented at the March BoM. The committee did not take the decision lightly being that income should exceed expenses by minimum of \$80,000 to protect against any unforeseen risks. Director proposed a motion: Motion: Income to exceed expenses by \$80,000 minimum Amendment to Motion: The budget for 2011 –	Director of Finance & Administration	19 April

		<p>12 have a minimum surplus of 8% of the income. Carried</p> <p>Motion: The budget for 2011 – 12 have a minimum surplus of 8% of the income. Carried</p> <p>Motion: The Capitation fees for 2011 – 12 be set at \$8.00 per member</p> <p>Amendment to Motion: The Capitation fees for 2011 – 12 be set at \$11.00 per member Lost</p> <p>Motion: The Capitation fees for 2011 – 12 be set at \$8.00 per member. Carried</p> <p>Motion: Capitation fees be linked to Sydney Basin CPI increase as a minimum and rounded up to the nearest 25 c.</p> <p>Amendment: Capitation fees be linked to Sydney Basin CPI increase as a minimum and rounded up to the nearest 5c. Carried</p> <p>Motion: Capitation fees be linked to Sydney Basin CPI increase as a minimum and rounded up to the nearest 5c. Carried</p> <p>Motion: Branch does not subsidise Cert IV, clubs become liable for the cost of training their members in this award. Carried.</p> <p>Motion: Members sign contract stating if they do this course they will do a certain number of hours facilitating for Branch. Carried</p> <p>Motion: The \$10,000 Scholarship be deleted from the budget. Carried</p> <p>The Budget to be reworked, taking the above motions into account, and presented to the next Executive meeting for presentation to the next BoM.</p>		
2971	Finance & Administration	Motion. To accept financial reports presented for Branch. Carried	Motion	Carried
2972	Finance & Administration	Motion. To accept financial reports presented for Enterprises. Carried	Motion	Carried
2973	Youth & Membership Development	Question was raised on Item 2955 from Executive Minutes; It is the right of each club to select who represents them at branch meetings. Motion: Junior chairs not be the automatic delegate to attend the BoM meeting. Clubs happy with status quo. Carried	Motion	Carried
2974	Education & Assessment	Directors of Education from other Branches visited SNB last weekend, Director thanked Long Reef and Dee Why clubs for showing them around.	Info	n/a
2975	Education & Assessment	Avalon Beach President asked the Director if he had a list of people within the Branch with their Cert IV, and if they had been contacted asking if they are willing to take on work for Branch. Director advised he did have a list and would contact again.	Director of Education & Assessment	3 rd May

2976	Surf Sports	Congratulations to members of clubs who achieved greatness at State and Aussies. Great results particularly with TV commentary about the boat final with SNB singled out.	Info	n/a
2977	Surf Sports	Discussion on Item 2954 regarding entry level officials course, this is designed for people who want to help out at carnivals without going through the full officials course, will give them the knowledge and skills they need to assist at clubs. It is anticipated this will be introduced before the start of season around end of August. Director asked Presidents to let Junior directors know this is coming. Question was asked if this award will be recognised in the accredited official ratios at carnivals? Director noted people want to help but don't want to do a course. Branch will need to consider if they will recognise this award at Branch carnivals. It was noted that if a lesser officials' award was recognised, there could be problems in a number of years where there were no fully accredited officials.	Director of Surf Sports	3 rd May
2978	President	President reminded clubs that nominations for committees are due and there are a number of committees which are undersubscribed; Rules & Constitution, Meritorious Awards, Judiciary and Finance Committee – late nominations and nominations from the floor will be accepted for these committees, but not for the committees where the quota has been reached.	Info	n/a
2979	President	Club Conference scheduled is for 21 st May. The new National President and the SLSA CEO will attend. The aim of the conference is to get an understanding on where the Branch sits in the overall structure. President asked for three people per club to attend. Aiming to finish at the conference at 3.30pm in the afternoon. Clubs should advise office who will be attending.	Club Presidents	6 th May
2980	General Business	Question was asked regarding the Quality Club program and how many clubs are involved? Director of Youth & Membership Development advised Newport club was asked to look at the program and would sit at the gold level. No SNB clubs have expressed interest nor see value in the program.	Info	n/a
2981	General Business	Dee Why President spoke to Item 2966 regarding President being misquoted, and noted the minutes need to be changed reflect that. Clubs need to know what is being reported is correct. President to write to SLSNSW asking that the minutes be changed.	President	3 rd May
2982	General Business	Dee Why President raised the issue from Item 2961 regarding the sale of Frantelle water, SLSA needs to understand branch sponsorship obligations. There was no consultation. CEO advised he has raised with SLSA on two occasions and will be raised with new general	President and CEO	3 rd May

		manager of marketing.		
2983	General Business	Item 2967. Dee Why President requested to see the project tracking sheet from meetings, it will give them a better idea of what is being done. Tracking Reports to be circulated to BoM.	Manager	3 rd May
2984	General Business	Item 2948. Question was asked - what discussions have been had regarding the Offshore Rescue Boat? Clubs were advised it was a feasibility study only and at this stage there is no budget. It was further noted Branch need to define our area of coverage – this determines what equipment we need to resource this.	Info	n/a
2985	General Business	President advised a number of clubs have not collected their Nikon binoculars which were available to pickup after the meeting.	Info	n/a
2986	General Business	President spoke on the Presentation from SLSNSW Following discussion, the President advised clubs he would send a letter to SLSNSW	President	3 rd May
2987	General Business	President advised IRB carnival dates would be added to the calendar and published on the website.	Manager	15 th April
2988	General Business	Discussion was had on the current quarter cap review; :where did the options proposed come from. CEO advised he was not sure of the procedure but will find out some more information. It was further noted there was an OH&S angle on this regarding identifying lifesavers in the water.	CEO	3 rd May
2989	General Business	Question was asked on what is happening with the MOC criteria and when will clubs receive a copy of criteria. Director Youth & Membership advised the MOC committee were finalising a list of recommendations which should be ready to present at the July BoM, this season's competition will follow the existing guidelines.	Director of Youth and Membership Service	5 th July
2990	General Business	Question was raised on what was happening with the Life Membership criteria which was supposed to be circulated to all clubs following the February BoM. Discussion followed on the amendments , each point was voted on at the February BoM, these changes have been out onto the current form, concept was agreed on at the BoM, Ian Jones was to do cosmetic changes to the wording only. Copy of the original version and the amended version with changes voted on at February BoM will be circulated via email tomorrow to all Presidents . Any nominations received on old form will be considered. President apologised for any confusion. It was noted that one of the changes had not been made correctly. Motion: To rescind Item 2874 from February meeting in total and change to the section 2b to read <u>2 members</u> (not life members). Carried	President	14 th April

2991	General Business	Item 2958 regarding Support Officer – this was going to the State board a couple of weeks ago, as yet no feedback has been received from State. CEO advised he has also raised with the State CEO. It was discussed that the support officers role is to implement the Quality Club Program. When Branch had the support officer originally she was also doing membership development component as part of her branch responsibilities. In other branches State is removing the Support officers out of Branch offices where they are dealing directly with clubs and reporting to State.	CEO	Info
2992	General Business	Item 2964 – Question was asked if officials function is this going ahead, clubs were advised it was going ahead and details would be circulated shortly	CEO	3 rd May
2993	General Business	Question was asked on the status of Surfcom, President advised he and the CEO had a successful meeting with Warringah Council who were offering tenure on the building, Either the President or Director of Rescue Services will meet with SLSNSW and advise. SLSNSW indicated Surfcom would be redeveloped if branch could get tenure.	President, Director of Rescue Service and CEO	3 rd May

Meeting Closed: 10.26pm

**Executive Meeting: 19th April 2011, 6.30pm SNB HQ
Election & Board of Management Meeting: 3rd May, 2011 SNB HQ**