

Surf Life Saving Sydney Northern Beaches Inc.
Board of Management Tuesday 5th October 2010
 SNB Headquarters, Unit 9/1 Vuko Place Warriewood 2102

ATTENDANCE

Gordon Lang (President), David Murray (Deputy President), Phil Cullis (Director Finance & Administration), Steve Faddy (Director of Rescue Services), Ross Tester (Director of Surf Sports), Jen Huston (Manager), Stephen Bennett (Freshwater), Doug Lucas (Long Reef), Rohan Fisher (South Narrabeen), Jason Oakes (Narrabeen Beach), Matt Sheridan (Warriewood), Jon Dibbs (Mona Vale), Rob Emerson (Newport), Christine Hopton (Avalon Beach),

Delegates and visitors as per attendance book.

APOLOGIES:

Michael Wasley (Director of Education & Assessment), Glenn Langley (Director of Youth & Membership), Alan Mason (Director of Sponsorship & Marketing), Steve McInnes (CEO), Damian O'Shannassy (North Steyne), David Piper (Queenscliff), Ian Thurgood (North Curl Curl), Simon Moriarty (Dee Why), Richard Trim (Collaroy), Michael McDermott (North Narrabeen), Matthew Lloyd (Bungan Beach), Peter Tomkins (Bilgola), Martin Armstrong (Whale Beach), Sam Burton Taylor (Palm Beach), Graham Howard (North Palm Beach).

PROXIES

John Fahey for Richard Trim (Collaroy), Owen Heywood for Peter Tomkins (Bilgola), Lucinda Davis for Sam Burton Taylor (Palm Beach), John Lewis for Martin Armstrong (Whale Beach), Keith Abraham for Damian O'Shannassy (North Steyne), Michelle Rae for Graham Howard (North Palm Beach), Liam French for Simon Moriarty (Dee Why), Craig Susans for David Piper (Queenscliff),

NEW DELEGATES

Michael Maley (Newport)

PREVIOUS MINUTES

Branch Board of Management Minutes of 7th September 2010 – Carried

Special Board of Management Minutes of 7th September 2010 – Carried

Note:

Outstanding actions and Business Arising from Minutes - as per Attached Board of Management Report

MINUTES

| Item | Area | Discussion | Action | Date |
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| 2639 | General | Michael Hornby, Group General Manager SLSA gave a presentation on future directions of surf life saving branding and marketing | Info | n/a |
| 2640 | General | Presentation from David Sinclair will be held over until November meeting. | Info | n/a |
| 2641 | Finance & Admin | Director advised a condensed report was attached, a detailed report will be presented every quarter. Overall Branch is traveling well ahead of budget. A couple of notes on the budget 1. Income from 50 Year Dinner has been included in this year's budget. 2. A number of the discrepancies between actuals and budget amounts are due to timing issues, figures will fall in line at the end of the financial year. Motion. To accept financial reports presented. Carried | Motion | Carried |
| 2642 | Surf Sports | Director reported invites for the Cocktail party invites have gone out to all board members. | Info | n/a |
| 2643 | Surf Sports | Director reported the recent Interbranch Golf day was a tremendous success, income was a little down on last year and costs were higher than last year. Director thanked all clubs who attended. | Info | n/a |
| 2644 | Surf Sports | Confirmation was requested on date for the junior branch championships, Director confirmed date will be 13 th February as listed in Info Guide. | Info | n/a |
| 2645 | Surf Sports | Director made comment on recent reports regarding Junior carnivals and, | Info | n/a |

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| | | the shade coverage concern. Director reported there are currently nine shade tents in the gear container which were used at the Narrabeen Beach junior carnival last year. Director of Finance & Administration noted there is a need for shade at all carnivals and as a Branch there is a duty of care to provide shade. Director of Finance & Administration further noted he was confirming OH&S responsibilities; WorkCover came in to advise on a number of issues. WorkCover advised Branch was doing a lot of things well, however Director will be introducing another column on the Risk Assessment forms for clubs hosting carnivals, this will be a check off list to be filled out on the day of the carnival, and sun protection will come under that. | | |
| 2646 | General | President reminded Club Presidents they are liable for all OH&S issues. | Info | n/a |
| 2647 | Rescue Services | Warringah Deed of Agreement <ul style="list-style-type: none"> • HBI must hold SM-BBM • ATV drivers <ul style="list-style-type: none"> – No longer limited to HBI – Requirements for operators | | |
| 2648 | Rescue Services | Director advised Warringah Council requested Warringah clubs start their peak period a week earlier than was listed on the Life Saving Agreements; this would be from the 4 th December, Warringah Club Presidents present agreed. | Info | n/a |
| 2649 | Rescue Services | <ul style="list-style-type: none"> • Proposal to initiate our own LSA from next year <ul style="list-style-type: none"> – allow SNB to work with councils – allow local requirements to be considered – still develop 3-year agreements Will be put forward at the next Club Captain meeting | Info | n/a |
| 2650 | Rescue Services | Question was asked on status of the Warringah Deed of Agreement, President advised he would send out copy to all Warringah Clubs. | President | 9 th November |
| 2651 | Rescue Services | Director advised Sport & Recreation grants were due to the Branch office by 8 th October. Question was asked on what quad bikes for approved. Director advised only the Rhino and Bobcat were approved and would clarify with SLSNSW what is currently available. | All Clubs | 8 th October |
| 2652 | Rescue Services | Director advised the jackets would be available in two weeks. Director advised the minimum order for track pants was 250 units so clubs need to advise how many they require before an order could be done. | Info | n/a |
| 2653 | Rescue Services | Long Reef President requested information/procedures for the ERB, Director advised Dee Why club had already been given instructions and he would send to Long Reef | Director Rescue Services | 9 th November |
| 2654 | Sponsorship & Marketing | Deputy President reported one of the sponsors for the 20 Beaches event had pulled out, Deputy President asked Club presidents if they know of any possible sponsors who may be interested, if they could let Director Sponsorship & marketing know. | Info | n/a |
| 2655 | Sponsorship & Marketing | Deputy president confirm MAA sponsorship had been confirmed for \$20,0000 | Info | n/a |
| 2656 | General | Narrabeen Beach President made reference to Item 2614 from the Executive Minutes and the Surf Sports report from the BYMD minutes; Having attended many junior carnivals and being the Narrabeen Beach junior carnival co-ordinator do not believe the Narrabeen Beach Junior carnival is any worse than any of the other junior carnivals, have never received any complaints regarding the carnival organisation, have only received praise. Narrabeen Beach President asked if the Youth & Development Director has actually attended a junior carnival in the past three years and why Narrabeen Beach is was being singled out, Narrabeen beach further noted he considered the minutes insulting to the current Surf Sports Director and carnival co-ordinator. Surf Sports Director asked | Info | n/a |

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| | | whether there were any more constructive solutions rather than a whiteboard on the beach. Discussion continued. | | |
| 2657 | General | Discussion was raised on the criticism regarding how the official's courses were being run and there being no follow up with the officials. Queenscliff Delegate asked where the comment came from and was advised it was from the Youth & Membership Surf Sports member, who made the comment new officials didn't understand the process of what they had to go through at the end of the course. Two facilitators of the Officials course were present at the meeting and advised the room all attendees were explained clearly what is to happen next, it was further noted only around 12 people who attended the last officials course were nippers officials. Queenscliff delegate questioned why the Officials Course is being brought up under Youth & Membership. A general discussion followed where it was advised Youth & membership covers retention across all the boards. Queenscliff Delegate noted the minutes do not reflect that discussion. Surf Sports Director noted those making comments in the minutes don't understand what happens at carnivals with particular reference to the marshalling procedure, there are logs kept for this from carnivals; cannot run a junior carnival by a set time. Surf Sports Director further noted he disputed the minutes; Branch President has taken on advisement and will report back. | President | 9 th November |
| 2658 | General | President advised Clubs the Official Opening of the SNB Headquarters would be held 1st December, there will not be a Board of Management held that month unless there is any urgent business, more info to be sent out shortly. | Info | n/a |
| 2659 | General | President congratulated Manager on Info Guide reporting he had received great feedback. | Info | n/a |
| 2660 | General | President congratulated to Support Officer on running the recent Survivor Camp at Warriewood which had 39 attendees from various clubs. | Info | n/a |
| 2661 | General | President reported SNB had been given support for the 2013/14 Australian titles from Warringah and Pittwater Councils, two local state parliamentarians, and one federal. Things moving ahead well and final decision will depend on state government funding | Info | n/a |
| 2662 | General | President reported the first round of the Oceanseries at Dee Why went very well. | Info | n/a |
| 2663 | General | President reminded clubs Council presentations were being held next week and SNB headquarters, Pittwater on Monday 11 th starting 6pm, President requested clubs send through information on any community involvement and rescue info, how the club spent council money, what you do for community – need to show major stakeholders what great job we are doing. Clubs should also bring a copy of their annual report. Warringah Council briefing is booked for 13 th October however this may change, further details will be advised. | Info | n/a |
| 2664 | General | President reported Pittwater Council presented cheques to the Pittwater clubs earlier in the evening; there was a 2.6% increase in funding. | Info | n/a |
| 2665 | General | Communications Officer asked clubs to send through any information for stories which she could submit to the Manly Daily, SNB has a Tuesday and Saturday column. | Info | n/a |
| 2666 | General | Bungan Beach delegate asked clubs who charged extra for members doing their Bronze Medallion, President requested information be collated and sent out to all clubs to show breakdown of costs. | Support officer | 9 th November |
| 2667 | General | Discussion on Patrol uniforms noted quotas set are not reasonable. President advised CEO was following up with SLISA and was waiting for a response. President advised he had meeting with SLISA on Thursday and would raise the issue then. | President | 9 th November |

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| 2668 | General | Narrabeen Beach President advised the date for the Narrabeen beach ocean swim is incorrect in the printed Info Guide; the date is now Saturday 30 th October. | Info | n/a |
| 2669 | General | Question was asked when there will be a Club captains meeting, Director of Rescue Services advised he would organise one shortly, | Director rescue Services | 9 th November |
| 2670 | General | Question was asked on Item 2610 from Executive Minutes Re Club constitutions, President advised he was trying to get clarification on national, state, branch, club versions to enable SNB to offer service to clubs to check if they comply. | Info | n/a |
| 2671 | General | Director Surf Sports advised clubs the Interbranch selection carnival was being held on 17 th October at North Curl, paperwork has been sent out. Director requested nominations be sent back to office back before if possible, they will accept on day but would prefer beforehand. | Info | n/a |
| 2672 | | President asked clubs to promote NSW Endurance championships being held at Palm Beach on 16 th October, advising entries close this Friday 9 th October, President also noted the swim and run sections are open to the public. | Info | n/a |

Meeting closed at 8.57pm

Executive Meeting: 19th October SNB Headquarters
Board of Management Meeting: 9th November SNB Headquarters