

Surf Life Saving Sydney Northern Beaches Inc.

Board of Management Tuesday 9th November 2010

SNB Headquarters, Unit 9/1 Vuko Place Warriewood 2102

ATTENDANCE

Phil Cullis - Chair (Director Finance & Administration), Michael Wasley (Director of Education & Assessment, Steve Faddy (Director of Rescue Services), Ross Tester (Director of Surf Sports), Alan Mason (Director of Sponsorship & Marketing), Glenn Langley (Director of Youth & Membership), Steve McInnes (CEO), Jen Huston (Manager), Daniel Mulcahy (Manly), Damian O'Shannassy (North Steyne), David Piper (Queenscliff), Stephen Bennett (Freshwater), Bryn Russell (South Curl Curl), Simon Moriarty (Dee Why), Doug Lucas (Long Reef), Rohan Fisher (South Narrabeen), Jason Oakes (Narrabeen Beach), Michael McDermott (North Narrabeen), Matt Sheridan (Warriewood), Jon Dibbs (Mona Vale), Matthew Lloyd (Bungan Beach), Peter Tomkins (Bilgola), Martin Armstrong (Whale Beach), Graham Howard (North Palm Beach)

APOLOGIES:

Gordon Lang (President), David Murray (Deputy President), Ian Thurgood (North Curl Curl), Richard Trim (Collaroy), Rob Emerson (Newport), Christine Hopton (Avalon Beach), Sam Burton Taylor (Palm Beach), John Lewis (Whale Beach)

PROXIES

John Fahey for Richard Trim (Collaroy), Doug Menzies for Rob Emerson (Newport), Wilson Gamble for Christine Hopton (Avalon Beach)

NEW DELEGATES

Maryanne Hampton (North Palm Beach)

PREVIOUS MINUTES

Branch Board of Management Minutes of 5th October 2010 – Carried

Note:

Outstanding actions and Business Arising from Minutes - as per Attached Board of Management Report

MINUTES

Item	Area	Discussion	Action	Date
2728	Item 2667 BoM	Question was asked on the progress of discussions with SLSA regarding uniforms, CEO advised he had been correspondence with SLSA. SLSA asked which clubs were short of uniforms – CEO advised most clubs were. Further question was asked regarding dates and if the uniforms allocation with be FOC. CEO advised he had suggested when each SRC or bronze award is completed clubs to receive an automatic credit for a uniform through Surfguard. Chairman reported the subject had been discussed for a long time, Branch had received a lot of platitudes but no direct action. Chairman advised Branch was open to suggestions how we move forward. Warriewood President advised he had been speaking directly to staff at SLSA, the staff organising the allocation just need correspondence from the clubs with information taken from Surfguard. Warriewood President further advised he was expecting delivery of his additional uniforms at the end of the week and advised it may be more effective for Clubs to approach individually. A number of clubs advised they are still short of many uniforms from last year and this issue has not been addressed. Chairman advised CEO will contact SLSA to confirm if clubs should speak directly regarding allocation of uniforms, CEO to advise clubs ASAP. Question was asked if broad brim hats were part of the uniform allocation - hats are not part of the allocation clubs can purchase from the online Surf Shop. Branch purchased hats in previous years and distributed to clubs.	CEO	12 th Nov
2729	Item 2683 Executive	In reference to suppliers, Dee Why President noted a phone call to each Club President when there was issue with a supplier may be more	Info	n/a

		effective so they are aware of the supplier in question.		
2730		CEO advised SLSNSW will be speaking with McDonald's regarding their ambush marketing in our area as they are not a Branch or State sponsor.	Info	n/a
2731	2656 BoM	Youth & Development Director referred to the Issue raised at last meeting which he was unable to attend. Director noted that as a Board the issues were raised from members, Director noted he did not wish to offend Narrabeen Beach club in any way, it just happened their carnival was mentioned during discussions. Director further noted there are issues at junior carnivals, which his Board are looking into. Director attending the last BoSS meeting and is working with all parties involved. Director noted Carnival organisation is fantastic however if issues were raised they had to be addressed.	Info	n/a
2732	2703 Executive	Question was raised on discussion regarding voting rights at all clubs. CEO advised he was still waiting on information.	CEO	11 th January
2733	2704 Executive	Question was raised on anonymous letter received. Chairman advised that there was nothing to respond to as no-one put their name to it. Chairman further noted if anyone has something of major concern, they are at liberty to raise with CEO or President in confidence.	Info	n/a
2734	2657 BoM	Chairman advised he had no further information available.	Info	n/a
2735	6.1 BoSS	Dee Why President referred to this minute stating he could not understand what the confusion was as the policy is quite clear. Director of Surf Sports advised the issue was raised and debated and the answer was deemed unacceptable. Director was asked to take back to SLSNSW to have defined. Further discussion followed – Director advised he was still waiting on clarification from SLSNSW and would send out details once received.	Director Surf Sports	19 th November
2736	Finance & Admin	Director reported Branch was performing well against budget. A list of receivables were attached, Director advised any club with an account dispute should contact Branch. It was noted if clubs are in arrears the President of Club should be contacted as they may not be aware. Director reported the Surf Life Saving School was also performing well ahead of budget. Motion: To accept financial reports presented. Carried	Motion	carried
2737	Finance & Admin	Question raised on how much mail is received at the SNB office following a delay of one month for a letter to arrive from a Club, and should there be a post office box. It was advised of office receives around 20 letters a day delivered to the door and there hasn't been mail problems in the past.	Info	n/a
2738	Youth & Membership	Director reported he had sent out memo re: MOC criteria. This followed discussion at the Executive Planning weekend where he looked at a weighting system to even out scores for smaller and larger club. Director sent out current point score system and the SLSA club of the year criteria to clubs. Director asked for comment on the two options outlined. Motion: Reform MOC Committee who will look at options. Carried Note: Nominations for the MOC Committee are due this Friday, the committee members will be decided on at next Executive Meeting.	Motion	Carried
2739	Education & Assessment	Director advised he was meeting with Waterways to discuss a number of questions. Director asked clubs to contact him if there were any other issues they would like raised. Updates will be given at next meeting	Director Education & Assessment	11 th January
2740	Sponsorship & Marketing	Director referred to Item 2688 from Executive Minutes and advised Westpac had declined to sponsor the 20 Beaches Ocean Classic however, they did offer a reduced amount for the Branch Championships. Director advised Westpac would have no involvement with Branch this year, but noted they are a national sponsor. Director advised Westpac are keen to work with clubs at a local level, this is an individual club decision. Will be circulating Branch Championship proposal to other major sponsors and will be speaking with Coke tomorrow.	Info	n/a

2741	Sponsorship & Marketing	Director advised the Committee met with two shortlisted website providers and it was expected the Committee will reach a decision by the next meeting.	Director Sponsorship & Marketing	
2742	Surf Sports	Director reported the Branch gear container has been registered for this year but is unlikely to pass inspection next year. Director is currently looking at alternative methods of getting the container to clubs holding carnivals.	Director Surf Sports	11 th January
2743	Surf Sports	ECSF second round this Sunday at Terrigal, Director noted the support for Sydney Northern Beaches competitors has not been good, the series was developed at the request of clubs wanting a high level competition with prizes etc, Director reminded clubs entries open until midnight Wednesday. Discussion was raised regarding parking being a major issue at some of the venues selected for the rounds, two beaches in particular have no parking available and competitors can't be bothered. Director noted this and will raise at the next ECSF meeting. It was further noted SNB put in third of money and there is no rounds in the Northern Beaches. Director noted this is the second year of the festival and depending on the final washup is whether competition goes again next year. It was also noted timing is an issue as the festival was being held during HSC and University exams.	Director Surf Sports	11 th January
2744	Surf Sports	Director reported Clubs do not need Waterways authority to run carnivals if the event only involves surf life saving members only. If clubs are holding a swim involving outside competitors you will need to apply for Waterways authority. Director advised he has a copy of documentation for clubs if needed. CEO to send copy of document with a letter advising details of the exemption to all the Councils.	CEO, Director of Surf Sports	19 th November
2745	Rescue Services	Director referred to Item 2726 from Executive Minutes and asked Club Presidents to remind their publicity people of the national media policy, patients name should be mentioned.	All Clubs	n/a
2746	Rescue Services	Director advised a copy of the Nomination form for lifesaving exchange program was attached. Successful candidates will travel to far north coast branch the weekend after Australia Day. Nominations are open to Patrol Captain, Vice Captain or upcoming Captains and nominations are due to SNB Office by 3 rd December. Copy of the circular is available on the State website.	Director Rescue Services	21 st December
2747	Rescue Services	Mona Vale President advised there was an extra jet ski trailer at Mona Vale Club and requested it be picked up. Director to organise to get picked up ASAP	Director of Rescue Services	12 th November
2748	General Business	CEO reminded clubs of LPMA meeting being held on 18 th November, all clubs should attend. Critical in getting views across for future of buildings, template sent out to clubs which needs to be back by 11 th November so Branch can aggregate the information. Individual club information won't be divulged - most of the information requested is from annual reports. Meeting is being held at SNB headquarters starting at 7pm	All Clubs	18 th November
2749	General Business	CEO reminded all clubs the Official opening of the new SNB Offices will be held 1 st December starting at 6pm, there will be no Board of Management held in December, the next meeting will be January 11 th 2011	All Clubs	1 st December
2750	General Business	CEO advised an anonymous person has been circulating copies of a report to clubs. CEO advised this issue has been dealt with and asked any clubs who have received this report destroy the documents.	All Clubs	12 th November
2751	General Business	Chairman advised Warringah Council briefing will be held at the SNB Office on 15 th December. All Warringah Clubs asked to attend. CEO also reported the Warringah Deed of agreement had been signed and copies sent to Clubs.	Warringah Clubs	15 th December
2752	General	20 Beaches race has been selected as a round of the International	Info	n/a

	Business	Canoeing Federation (IFC) World Series. Decision on where start and finish will be will depend on weather. Freshwater Beach will probably be used instead of Manly to accommodate increased entries.		
2753	General Business	Support Officer advised clubs of the Patrol captains mentor program, which has been changed to accept 16 year olds, nominations close next Friday. Successful candidates may have opportunity to go to New Zealand. Support Officer advised Junior Life Saver of The Year Interviews would be held this week.	Info	n/a
2754	General Business	The Chairman passed on his congratulations to Robert Langbein on receiving Life Membership of SLS NSW..	Info	n/a
2755	General Business	A number of clubs advised of problems they were experiencing with Coke deliveries and commented on it being difficult to support a sponsor under these circumstances. Clubs to advise CEO of complaints and he will address.	CEO	18 th November
2756	General Business	<p>Discussion held on the wearing of Patrol caps particularly with the younger patrol members.</p> <p>Motion was put forward for Patrol Caps not to be part of the Northern Beaches Patrol Assessment Competition.</p> <p>Discussion points continued:</p> <ul style="list-style-type: none"> • Have moved on with uniforms - didn't have patrol shorts 10 years ago, in NZ caps are no longer mandatory. Can still do patrols sufficiently without the patrol caps. • Part of the patrol assessment is wearing the patrol uniform correctly as per SLSA Guidelines. The National policy is patrol shorts, patrol shirt and patrol cap securely tied. • One club advised the subject was put to the Youth panel and came back overwhelming yes they should wear patrol caps as part of uniforms. Patrol cap is required for rescue. • Patrol Competition has already started, would be changing rules half way through, rules of patrol competition follow national guidelines. • Kids will wear caps at competition, what is problem wearing the cap for four hours when on patrol. <p>Motion: That the wearing of patrol caps not be part of the patrol assessment competition. Not carried</p> <p>Motion was put forward for Branch to approach National Council to follow the New Zealand example regarding not wearing patrol caps.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Director of Rescue Services advised the motion needs to be raised at the Board of Lifesaving in this Branch. • Purpose of the motion asked – Queenscliff President advised caps are considered outdated, with the general populace objecting to them, and further noted he believes we are losing members as result of having to wear patrol caps. • Chairman advised Branch needs to put an argument forward if there is any chance of the case going through at national level. • Director of Rescue Services advised this issues was being brought up at National Council. • Director of Rescue Services advised timeline: There is a National Board of Life Saving meeting this weekend, the next one will be in three months, so any items will not be brought up until then. <p>Motion: Branch approach National Council to follow the New Zealand example regarding the non-wearing of patrol caps. Motion Carried</p> <p>Note: Nine in favour, nine against. Chairman used his casting vote to support the motion giving 10 in favour.</p>	<p>Motion</p> <p>Motion</p>	<p>Not Carried</p> <p>Carried</p>

2757	General Business	Queenscliff President noted he read an article claiming the three Manly Clubs were making an approach to run Australian Titles - this is news to the the Club Presidents. CEO advised the approach to run the Australian Titles was a Branch-wide thing across the 21 clubs.	Info	n/a
2758	General Business	Clubs asked for access to assessor phone numbers and email addressed, Director of Education advised clubs should speak to Sandy in the office and she will supply.	Info	n/a
2759	General Business	Delegate from Collaroy, asked if Branch had been conducting uniform checks at clubs? Director of Rescue Services advised uniform check is only done as part of the patrol assessment and Branch does not support State checking. State should contact Branch first and advise they will be sending someone out. Copy of letter to State regarding this to be sent	CEO Director of Rescue Services	18 th November
2760	General Business	Issue was raised on Warringah Council car parking sticker policy , there is five points for surf life saving clubs to adhere to as opposed to rural fire service personnel who receive a sticker on application. Patrolling members have to jump through hoops to park at clubs where they are volunteering. It was felt Branch should be asking for same guidelines, submission should reflect the value of what we provide to community. It was suggested the best way to move forward may be through the Local Emergency Management Committee. CEO advised the Council has abolished surf club liaison committee. Dee Why president to sent CEO copy of the policy for follow up with Council, parking stickers should be included in Deed of Agreement.	Director of Rescue Services CEO	21 st December

Meeting Closed: 9.10

Executive Meeting: 23rd November, 6.30pm SNB Headquarters
Board of Management Meeting: 11th January, 2011. SNB Headquarters