

Surf Life Saving Sydney Northern Beaches Inc.
Executive Meeting Tuesday 16th August 2011
 SNB Headquarters, Unit 9/1 Vuko Place Warriewood 2102

ATTENDANCE

Gordon Lang (President), David Murray (Deputy President), Phil Cullis (Director Finance & Administration), Glenn Langley (Director of Youth & Membership Development), Steve Faddy (Director of Rescue Services), John Fahey (Director of Surf Sports), Rob Berry (Director of Sponsorship & Marketing), Steve Haggett (Assistant Director of Education & Administration), Steve McInnes (CEO), Richard Andjelkovic (from 8.30).

APOLOGIES:

Michael Wasley (Director of Education & Assessment), Jen Huston (Manager)

PREVIOUS MINUTES

Branch Executive Minutes 19th July 2011 – Carried

Note:

Outstanding actions and Business Arising from Minutes - as per Attached Board of Management Report

MINUTES

Item	Area	Discussion	Action	Date
3111	Important Issues	Coroner's Report – Discussion regarding wearing of fluoro vests at carnivals, possibility of sponsorship to offset costs. Discussion regarding competitors having to wear a vest to compete. <ul style="list-style-type: none"> • To be referred to next BoSS for discussion • Must apply to all events including ocean swims Director of Surf Sports to contact SLSA for guidance.	Director of Surf Sports	
3112	Business Plans	No updates on Action Plans		
3113	Sponsorship & Marketing	Discussion on Dee Why RSL CDSE and purchase of jetski. CEO to contact BRP for price. Update on Monday Daily sponsorship and Ocean Swims support across Cumberland Group, News Limited. Letter to be done for next BoM and presented.	Director of Sponsorship & Marketing	20 th September
3114	Sponsorship & Marketing	Director presented proposal for a youth scholarship of \$5,000. Executive agreed to accept and use White Bay criteria – will come under Director of Youth & Membership	Info	n/a
3115	Surf Sports	One nomination has been received for Branch Championships from Narrabeen Beach, backup plan is at Collaroy. Executive approved subject to BoSS approval.	Info	n/a
3116	Surf Sports	Report from SLSNSW Surf Sports Meeting – <ul style="list-style-type: none"> ○ Recommendations re carnival risk management. ○ Update on Talented Athlete program and Boat Commission to replace panel, 3 SNB members ○ NSW Endurance – Skis and boats this season. ○ Cameron relay to become Brace relay – SNB to trial. ○ ECSF to be run by Hunter and Central Coast Branches. ○ Double dipping – boats allowed but up to 	Info	n/a

		carnival and boat referee if seas are up.		
3117	Surf Sports	EOI for 2013/14 State Championships – CEO to distribute to all clubs. Recommendation that SNB support one club's bid.	Info	n/a
3118	Surf Sports	Interbranch trials – looking at North Curl Curl	Info	n/a
3119	Surf Sports	Level 1 Officials course being run on weekend, 45 participants. It was recommended a roster be developed for all participants and a rookie Official's co-ordinator be appointed to induct new Officials at each carnival.	Director Surf Sports	20 th September
3120	Education & Assessment	24 th August, Senior Assessors meeting to discuss central venues and processes.	Info	n/a
3121	Education & Assessment	Looking at modifications to Carnival Patrol Competition – presentation to BoSS this Thursday	Info	n/a
3122	Education & Assessment	Changes to some awards for 10/11	Info	n/a
3123	Finance & Administration	Bunnings have presented a signed Manly jumper for auction at the Interbranch golf day.	Info	n/a
3124	Finance & Administration	Director asked all Directors for their capex budgets by the end of the week.	All Directors	19 th August
3125	Finance & Administration	Director presented financial reports for end of July Motion: To accept financial reports presented. Carried	Motion	Carried
3126	Youth & Membership	Discussion on Survivor Camp, final venue selection to be made	Director of Youth & Membership	26 th August
3127	Rescue services	Discussion re license at Surfcom, cost is approximately \$3,700 – meeting with SLSNSW to discuss. Agreed to proceed with license.	Info	n/a
3128	Rescue Services	Warringah Deed of Agreement ready to sign	Info	n/a
3129	Rescue Services	RWC – need to decide on purchase and maintenance contracts. RWC policy to be updated.	Director Rescue Services	20 th September
3130	Rescue Services	SLSA conference, SNB to send three people, President, Deputy President and CEO to attend.	Info	n/a
3131	Rescue Services	Gear Inspection being held this Sunday 21 st August	Info	n/a
3132	General Business	LPMA report circulated. Freshwater President and SNB President met with Mike Baird to express concerns. Discussion regarding the best way to proceed. President to prepare letter to go out to politicians.	President	20 th September
3133	General Business	Following meeting with Branch Presidents and NSW President there is an understanding that SNB will not get a Support Officer and money may be allocated to other Branches or struggling clubs. It was agreed that SNB approach SLSNSW for funding to provide support to clubs needing administration assistance.	Info	n/a
3134	General Business	Board appointments within portfolios to be approved by Branch Executive.	Info	n/a
3135	General Business	President suggested a SNB Constitution working group be established to assist clubs with Constitutional changes. Checklist to be provided to assist. All clubs to provide copy of current Constitution.	CEO	30 August
3136	General Business	AICD is offering scholarships for Not for Profits.	Info	n/a

		Suggest Branch applies on behalf of clubs.		
3137	General Business	SNB Historian <ul style="list-style-type: none"> • Executive agreed to create the position • Historian would report to President • Details of position to be obtained from SLSA 	CEO	30 August
3138	General Business	Executive to review CV for member who has previously been rejected for Life Membership of SLSNSW. CEO to circulate CV to Executive.	CEO	20 th September
3139	General Business	CEO presented copy of Operations Manual and proposed amendments. CEO to provide copies of staff workflows to Executive	CEO	19 th August
3140	General Business	CEO tabled water safety policy noting changes	Info	n/a
3141	General Business	Discussion re Honorary membership raised by Freshwater SLSC. CEO to follow up.	CEO	30 August

Meeting Closed: 9.40 pm

Executive Meeting: 20th September, 6.30pm SNB Headquarters
Board of Management Meeting: 6th September, 2011 SNB HQ