



2011/2012 Info Guide

SNB

Board of Management

21 Club Presidents:

North Palm Beach, Palm Beach, Whale Beach, Avalon Beach, Bilgola, Newport, Bungan Beach, Mona Vale, Warriewood, North Narrabeen, Narrabeen Beach, South Narrabeen, Collaroy, Long Reef, Dee Why, North Curl Curl, South Curl Curl, Freshwater, Queenscliff, North Steyne, Manly

Finance Committee

Director of Finance & Administration,
four current or past Club Presidents

SNB Executive

President, Deputy President,
Director of Finance & Administration,
Director of Rescue Services,
Director of Education & Assessment,
Director of Surf Sports,
Director of Youth & Membership
Development
Director of Sponsorship & Marketing
Chief Executive Officer

Staff

Chief Executive Office, SNB Manager
Education & Life Saving Co-Ordinator,
Surf Sports Co-Ordinator
Member Services Officer,
PR & Sponsorship Officer

Surf Life Saving School

Operations Co-Ordinator,
Business Development Manager,
School Instructors

Committees & Panels

Finance, Board of Life Saving (BOL), Board of
Education & Assessment (BoE&A)
Board of Surf Sports (BoSS), Board of Youth &
Membership Development (BYMD)
Life Membership & Honours, Rules & Constitu-
tion, Meritorious Awards, Judiciary

The big picture

- The Board of Management (BoM) elects the SNB Executive and Finance Committee
- The Executive then develop a business plan and budget which needs the approval of the BoM
- The Finance Committee oversee the financial management of the SNB

Ongoing throughout the year

- The various panels meet and make recommendations
- Recommendations are reviewed by the Executive
- Executive reports to the BoM
- The BoM makes the decisions by majority vote, one club, one vote
- BoM has full financial control of the SNB funds
- The decisions/motions become policies of the organisation and become binding on all members.
- The Executive oversee the running of SNB following the direction of the Club Presidents

Contacts

SNB Office

Unit 9/1 Vuko Place,
Warriewood, NSW 2102
Tel: 02 9913 8066. Fax: 02 9913 9066
Email: info@surflifesaving.net.au
Web: www.surflifesaving.net.au

Surf Life Saving School

Tel: 02 9913 8066 Mob: 0400 019 813
Email: info@surflifesavingschool.com.au
Web: www.surflifesavingschool.com.au

TIPS Team

Patricia Newton 0411 659 982
Steve Hagggett 0413 005 996

OceanSeries

Email: info@oceanseries.com.au
Web: www.oceanseries.com.au

Carnival Entries

Email: info@carnivalentries.com.au/snb
Web: www.carnivalentries.com.au/snb

Surfcom Warringah:

Emergencies: 02 9982 5959
General: 02 9982 5666

SNB Duty Officer: 0400 918 423

Manly Council
(02) 9976 1500
www.manly.nsw.gov.au

Warringah Council
(02) 9942 2111
www.warringah.nsw.gov.au

Pittwater Council
(02) 9970 1111
www.pittwater.nsw.gov.au

Surf Life Saving Australia

789 Botany Road, Rosebery
Tel: (02) 9215 8000 Fax: (02) 9215 8180
Email: info@slsa.asn.au
Web: www.slsa.com.au

Surf Life Saving New South Wales

3 Narabang Way, Belrose 2085
PO Box 307, Belrose West West 2085
Tel: (02) 9984 7188 Fax: (02) 9984 7199
Email: experts@surflifesaving.com.au
Web: www.surflifesaving.com.au

Surfguard Helpline: 1300 724 006

SNB President

Gordon Lang 0411 727 242
president@surflifesaving.net.au

Deputy President

David Murray 0418 605 673
deputypresident@surflifesaving.net.au

Director of Rescue Services

Steve Faddy 0416 143 838
rescueservices@surflifesaving.net.au

Director of Surf Sports

John Fahey 0407 497 675
surfsports@surflifesaving.net.au

Director of Education

Michael Wasley 0414 971 949
education@surflifesaving.net.au

Director of Finance & Administration

Phil Cullis 0414 327 377
finance&admin@surflifesaving.net.au

Director of Sponsorship & Marketing

Rob Berry 0413 659 000
sponsorship&marketing@surflifesaving.net.au

Director of Youth & Membership

Glenn Langley 0416 223 024
youth&membership@surflifesaving.net.au

The SNB Office

The SNB Office is here to provide support and back-up to the 21 Clubs within the Branch. Our role is to assist Clubs and their members so that they can focus on their core business of lifesaving and education.

The structure of the SNB office has been set up to support each Director's portfolio and ensure that the outcomes of the SNB Business Plan are achieved. In recent years we have placed more resources into Lifesaving and Education which has resulted in measurable improvements in these areas.

SNB also employs a Member Services Officer whose role is to work with all Clubs. Our new premises contain our centralised training facility which is available for all clubs to use. Bookings can be made via the SNB Office.

The Team

Steve McInnes – Chief Executive Officer

- Strategic Planning and Governance
- Financial Management
- Stakeholder Management
- Marketing and General Management

ceo@surflifesaving.net.au

Jen Huston – SNB Manager

- Finances and reporting
- Office Management and Administration
- SNB Meetings, Events and Functions
- SNB publications

jen@surflifesaving.net.au

Sandy Menzies – Education, Lifesaving and Surf School Operations

- Lifesaving and Support Services
- Education and Assessment
- Surfguard
- Operations of the Surf Life Saving School
- Operations of the Special Needs Program

sandy@surflifesaving.net.au

**Marcial Nunura – Surf Sports Coordinator
and Surf School Business Development
Manager**

- Coordinating Surf Sports and Ocean Series
- Carnival Administration
- Managing Carnival Entry Systems
- Business Development for Surf Life Saving School

marcial@surflifesaving.net.au

Member Services Officer

- Youth and Membership development
- Development & Leadership Camps
- Junior Life Saver of the year

PR & Sponsorship Officer

- Promote Surf Life Saving activities
- Manage relationships with sponsors

Please feel free to use the skills and resources within the SNB Office – we are here to help you.

Unit 9/1 Vuko Place, Warriewood 2102



Club Contacts



**NORTH
PALM BEACH**
President
Secretary
Treasurer
Club Captain
Chief Instructor

PO Box 40, Palm Beach 2108 P: 9974 1224 F: 9974 1425
Email: office@northpalmbeach.com.au www.northpalmbeach.com.au

Graham Howard	0414 903 647	office@northpalmbeach.com.au
Maryanne Hampton	0421 580 444	maryanne1@exemail.com.au
William Morell	0408 221 526	billymorell@gmail.com
Steve Rahme	0412 921 574	s_rahme@hotmail.com
Warren Howard	0416 230 957	npb5@bigpond.com



PALM BEACH
President
Secretary
Treasurer
Club Captain
Chief Training Officer

31-32 Ocean Road, Palm Beach 2108 P: 9974 1288 F: 9974 1167
email : office@palmbeachslsc.com www.palmbeachslsc.com

Ant Yeates	0488 666 168	president@palmbeachslsc.com
Virginia Timmins	0404 033 237	secretary@palmbeachslsc.com
Chris Shaw	0402 779 170	treasurer@palmbeachslsc.com
Harry Wall	0403 391 371	captain@palmbeachslsc.com
Sean McLintock	0422 239 333	training@palmbeachslsc.com



WHALE BEACH
President
Deputy President
Secretary
Treasurer
Club Captain
Chief Training Officer
Admin Manager

PO Box 354, Avalon Beach 2107 P: 9974 4944
email : wbslsc@bigpond.net.au www.whalebeachsurfclub.org

Martin Armstrong	0416 224 325	armstrongm@bigpond.com
Phil Cullis	0414 327 377	philcullis@yahoo.com.au
Bryan Webster	0418 677 983	bryan.webster@exemail.com.au
Peter Tosi	0411 550 103	peter.Tosi@macquarie.com
Mia Leszinsky	0423 202 750	mia@leszinsky.com
John Lewis	0419 668 222	johnl@agrow.com.au
Isabel Gavin		wbslsc@bigpond.net.au

Club Contacts



AVALON BEACH

President
Vice President
Secretary
Treasurer
Club Captain
Chief Training Officer
Junior Activities

PO Box 110, Avalon Beach 2107 P: 9918 3298 F: 9918 3927
email: avalonbeachslsc@bigpond.com www.avalonbeachslsc.com.au

Christine Hopton	0410 596 196	chopton@iinet.net.au
Peter Carter	0410 484 395	pcavalon@yahoo.com
Cath Boulton	0407 912 767	cathboulton@hotmail.com
Rick Millar	0414 975 791	r.millar@Burthom.com.au
Steve Parkes	0414 708 075	steve@isambard.com.au
Louise Lindop	0414 997 320	louise.lindop@gmail.com
Grant Parker	0403 504 831	Grant@hopkinsgroup.com.au



BILGOLA

President
Vice President
Secretary
Treasurer
Club Captain
Chief Training Officer
Junior Activities

PO Box 43, Avalon Beach 2107 P: 9918 2337 F: 9918 0094
email: club.coordinator@bilgolaslsc.org.au www.bilgolaslsc.org.au

Peter Tomkins	0419 404 060	Club.president@bilgolaslsc.org.au
Peter Fenley	0418 613 604	club.administration@bilgolaslsc.org.au
Edward Ockwell	0413 756 628	Club.secretary@bilgolaslsc.org.au
Barry Towns	0407 221 996	Club.treasurer@bilgolaslsc.org.au
Craig Poppleton	0410 475 598	Club.captain@bilgolaslsc.org.au
Kristen Raper	0404 768 109	Club.instructor@bilgolaslsc.org.au
Peter Fenley	0418 613 604	Juniors.chairman@bilgolaslsc.org.au



NEWPORT

President
Vice President
Secretary
Treasurer
Club Captain
Chief Training Officer
Junior Activities

PO Box 57, Newport 2106 P: 9997 5116
email: admin@newportsurfclub.com.au www.newportsurfclub.com.au

Rob Emerson	0417 413 912	president@newportsurfclub.com.au
Doug Menzies	0418 163 620	deputy_president@newportsurfclub.com.au
Sandy Menzies	0418 628 362	secretary@newportsurfclub.com.au
Tom Kellaway	0404 502 866	treasurer@newportsurfclub.com.au
Brett Budd	0414 432 104	club_captain@newportsurfclub.com.au
Rob Barkley	0409 787 200	chief_instructor@newportsurfclub.com.au
Peter Finn	0418 412 183	nipper_chairman@newportsurfclub.com.au

Club Contacts



BUNGAN BEACH

President
Vice President
Secretary
Treasurer
Club Captain
Chief Training Officer

PO Box 715, Newport 2106 P:9979 5097

email: info@bunganbeachsurfclub.com www.bunganbeachsurfclub.com

Matthew Lloyd	0420 400 502	mllloyd@barker.nsw.edu.au
Ken Trembath	0414 876 577	wiruna@optusnet.com.au
Tony Hyde	02 9977 2535	ivywood@optusnet.com.au
David Baldwin	0418 279 474	dandkbaldwin@three.com.au
Luke Fogarty	0416 426 662	vote_for_dickie@hotmail.com
Steven Deveney	0414 487 123	steven_deveney@barker.nsw.edu.au



MONA VALE

President
Secretary
Treasurer
VP of Lifesaving
Beach Captain
Chief Training Officer
Junior Activities

PO Box 16, Mona Vale 1660 P: 9999 3614

email: secretary@monavaleslsc.org.au www.monavaleslsc.org.au

Jon Dibbs	0417 170 777	President@monavaleslsc.org.au
Steve Miles	0449 737 530	stevemiles@hotmail.com
Ralph Stonell	0414 880 635	VPFinance@monavaleslsc.org.au
David Sinclair	0408 610 737	VPLife.Saving@monavaleslsc.org.au
David Scullion	0434 635 876	beach.captain@monavaleslsc.org.au
Andrew Hjorth	0417 650 487	chief.assessor@monavaleslsc.org.au
Kim Backer	0417 202 201	VPYouth@monavaleslsc.org.au



WARRIEWOOD

President
Vice President
Secretary
Treasurer
Club Captain
Chief Training Officer
Junior Activities

PO Box 100, Narrabeen 2101P: 9999 2213 F: 9999 3745

email: w.slsc@bigpond.net.au www.warriewoodslsc.com.au

Matt Sheridan	0412 208 482	matt@sherocon.com.au
Peter Byrne	9913 3376	byrnzee@bigpond.com.au
Jenny Murphy	0409 907 037	jenny.murphy@uts.edu.au
Lena Grahn	0413 486 707	lena.grahn99@gmail.com
Graham Carmichael	0419 209 455	graham_carmichael@dialog.com.au
Andy Gunn	0448 080 727	w.slsc.training@gmail.com
Caroline Jollow	0404 009 620	cjjollow@bigpond.com

Club Contacts



President
Vice President
Secretary
Treasurer
Club Captain
Chief Training Officer
Junior Activities

PO Box 49, Narrabeen 2101 P: 9913 8810 F: 9970 6936

email: admin@northnarra.org.au www.northnarra.org.au

Michael McDermott	0422 216 334	mcdermotthouse@optusnet.com.au
Brenden Reedy	0402 818 339	brenden.reedy@pimplimited.com.au
Sheree Liddell	0400 708 639	shereesheree@optusnet.com.au
Rob Kaines	0418 642 504	jenrobk@bigpond.com
Luke Fittock	0417 088 928	lfittock@yahoo.com
Jason Tydeman	0415 963 200	eveline@optusnet.com.au
Peter Smyth	0408 466 993	smythpeter@optusnet.com.au



President
Vice President
Secretary
Treasurer
Club Captain
Chief Training Officer
Junior Activities

PO Box 63, Narrabeen 2101 P: 9913 7616 F: 9970 8838

email: narrabeenslsc@aanet.net.au www.narrabeen.org.au

Jason Oakes	0421 822 721	president@narrabeen.org.au
Wayne Schwebel	0402 011 204	admin@narrabeen.org.au
Wayne Schwebel	0402 011 204	admin@narrabeen.org.au.au
Wayne Schwebel	0402 011 204	admin@narrabeen.org.au
Joshua Buckton	0419 282 448	lifesaving@narrabeen.org.au
Gordon Coburn	0417 464 439	lifesaving@narrabeen.org.au
Tammy Cook	0423 783 925	nippers@narrabeen.org.au



President
Vice President
Secretary
Treasurer
Club Captain
Chief Training Officer

PO Box 12, Narrabeen 2101 P: 9971 1355

email: southnarrabeensurfclub@hotmail.com www.southnarrabeensurfclub.org

Rohan Fisher	0423 772 427	president@southnarrabeensurfclub.org
Ted Billett	0423 772 427	secretary@southnarrabeensurfclub.org
Martin Hayward	0405 504 826	secretary@southnarrabeensurfclub.org
Charles Longley	0408 470 581	treasurer@southnarrabeensurfclub.org
Tony Haven	0412 253 073	clubcaptain@southnarrabeensurfclub.org
Andrew Cross	0404 444 400	chiefinstructor@southnarrabeensurfclub.org

Club Contacts



President
Vice President
Secretary
Treasurer
Club Captain
Chief Instructor

PO Box 18, Collaroy 2097 P: 9971 5355 F: 9971 0751
email: secretary@collaroyurfclub.com.au www.collaroyurfclub.com.au

Richard Trim	0419 417 057	richardtrim@bigpond.com
Geoff Small	0418 892 233	gmsmall@optusnet.com.au
Phil Mickan	0418 816 548	collaroysecretary@gmail.com
Neil Armstrong	0418 496 443	neil.armstrong@optusnet.com.au
Luke Hochkins	0416 099 828	captaincollaroylsc@hotmail.com
Andrew Sole	0419 343 247	chiefinstructorcollaroy@gmail.com



President
Vice President
Secretary
Treasurer
Club Captain
Chief Training Officer
Junior Activities

PO Box 214, Collaroy 2097 P: 9971 7387 F: 9984 0240
email: longreef@longreef.com www.longreef.com

Doug Lucas	0410 517 076	president@longreef.com
Jim Selosse	0418 445 023	letemrun@unwired.com.au
Seamus Redmond	0412 890 057	dir.admin@longreef.com
Michelle Limana	0411 253 617	treasurer@longreef.com
Jeremy Keating	0438 236 234	captain_longreefslsc@hotmail.com
Ian Wallace	0414 752 848	dir.education@longreef.com
Rhonda Ferguson	0409 300 628	nippers@longreef.com



President
Vice President
Secretary
Treasurer
Club Captain
Chief Training Officer
Junior Activities

PO Box 151, Dee Why 2099 P: 9971 8047 F: 9971 2257
email: info@dyslsc.org.au www.dyslsc.org.au

Simon Moriarty	0411 443 743	simonm@wfmotors.com.au
Martin Quinn	0409 980 313	marty.quinn@hotmail.com
Liam French	0412 175 077	secretary@dyslsc.org.au
David Lang	0409 270 310	pll@people.net.au
Denise Gammie	0409 445 147	dyslsc.clubcaptain@gmail.com
Greg Punch	0409 314 628	greg.punch@auspost.com.au
Matt Molina	0402 247 886	nippers@dyslsc.org.au

Club Contacts



President
Secretary
Treasurer
Club Captain
Junior Activities

PO Box 4112, North Curl Curl 2099 P: 9905 8671 F: 9905 4481
email: nccsurfclub@unwired.com.au www.nthcurlcurlslsc.com.au

Stuart Wye	0414 256 501	stuartwye@built.com.au
Julie Tassone	0407 297 231	nccslsc@optusnet.com.au
Chris Stoneman	0416 262 215	chris.stoneman@auswildsecurity.com.au
Alex Wye		alex.wye@communities.nsw.gov.au
Richard K Smith	0402 471 964	srsmith@bigpond.net.au



President
Deputy President
Secretary
Treasurer
Club Captain
Chief Instructor
Junior Activities

PO Box 18, Harbord 2096 P: 9938 5430
email: mail@southcurlcurlslsc.org www.southcurlcurlslsc.org

Bryn Russell	0407 278 998	bryn_russell@hotmail.com
Darrin Stoker	0412 597 930	dstoker@liquitek.com.au
Charles Longley	0408 470 581	charles.longley@bigpond.com
Mike Legeyt	0411 057 779	legeyt@optusnet.com.au
Kevin Moffatt	9905 1146	liane@people.net.au
Chris Smith	0405 352 429	smudge_76@yahoo.com
Rob Newlinds	0410 636 279	newlinds@banco.net.au



President
Secretary
Treasurer
Club Captain
Chief Training Officer
Junior Activities

PO Box 308, Harbord 2096 P: 9905 3741 F: 9905 6465
email: exo@freshwaterslsc.com www.freshwaterslsc.com

Stephen Bennett	0413 747 576	sbennett@wynnbennett.com.au
Wayne Freakley	0412 987 007	wandj@bigpond.net.au
Stephen Davis	0411 956 706	steve_d@ozemail.com.au
Sharon Johnson	0407 710 851	sharonMIJohnson@nt.gov.au
Lindsay Davis	0411 951 706	instructor@freshwaterslsc.com
David Kiely	0421 279 425	nippers@freshwaterslsc.com

Club Contacts



QUEENSCLIFF

PO Box 98, Manly 2095 P: 9977 2326 F: 9976 2275

email: admin@queenscliffslsc.org.au www.queenscliffslsc.org.au

President	Craig Susans	0419 493 240	president@queenscliffslsc.org.au
Deputy President	Rob Daniel	0418 118 222	robd@culamix.com
Secretary	Kathryn Shearsby	0419 278 319	secretary@queenscliffslsc.org.au
Treasurer	Tina Martin	0414 400 177	tinam64@optusnet.com.au
Club Captain	Barry Antella	0403 236 280	club.captain@queenscliffslsc.org.au
Chief Instructor	David Torvelle	0424 256 001	chief.instructor@queenscliffslsc.org.au



**NORTH
STEYNE**

PO Box 310, Manly 1655 P: 9977 6180 F: 9977 6227

email: northsteyneslsc@hotmail.com www.northsteyneslsc.com.au

President	Garry O'Sullivan	0402 826 867	steyne100@yahoo.com
Deputy President	Hamish Mathieson		
Secretary	Lee Cooper	0416 132 708	lee.cooper@optusnet.com.au
Treasurer	Geoff Cooper	0416 181 251	geoffrey.cooper@optusnet.com.au
Club Captain	Tom Rankine	0431 524 792	tran5261@uni.sydney.edu.au
Chief Training Officer	Frank Traugott	0403 820 645	frank.traugott@gmail.com
Junior Activities	Chris Dooley	0433 648 615	chrisdooley@bigpond.com



MANLY

PO Box 141, Manly 1655 P: 9977 2742 F: 9977 6101

email : admin@manlylsc.com www.manlylsc.com

President	Daniel Mulcahy	0416 094 138	admin@manlylsc.com
Deputy President	Greg Booker	0413 832 263	admin@manlylsc.com
Secretary	Scott Crawford	0418 226 988	secretary@manlylsc.com
Treasurer	Rod Eades	0416 285 849	treasurer@manlylsc.com
Club Captain	Chris Bell	0410 545 424	clubcaptain@manlylsc.com
Chief Training Officer	Tony Tier	0411 151 598	chiefinstructor@manlylsc.com
Junior Activities	Glenn Stone	0419 699 124	gastone@bigpond.net.au

September 2011

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
			1	2	3 Surfguard Training	4 Fathers Day
5	6 BoM	7	8 Bronze/SRC Assessor Update	9	10 Club Workshops – Narrabeen Beach	11 Registration Day – All Clubs Jet Ski Proficiency IRB Assessor Updates
12	13 Bronze/SRC Assessor Update	14	15 BoSS Meeting BoE&A Meeting	16 Interbranch Golf Day	17 Round1 Oceanseries – Dee Why	18 Registration Day – All Clubs
19	20 Executive Meeting	21	22	23	24 Patrols Start – All Clubs	25
26	27	28	29	30		

October 2011

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
31					1	2 Daylight Saving Starts
3	4 BoM Meeting	5 SLSNSW U13-15 Talented Athlete Prog	6 SLSNSW U13-15 Talented Athlete Prog	7 SLSNSW U13-15 Talented Athlete Prog SLSA Conference	8 Round2 Oceanseries Lion Island Challenge SLSA Conference	9 Interbranch Trials – Beach Events U12 – Opens @ North Curl Curl SLSA Conference
10	11	12	13	14	15 Patrol Captain Mentor Program – Orientation Night	16 Interbranch Trials – Water Events U12 –U17 @ North Curl Curl
17	18 Executive Meeting	19	20 BoSS Meeting BoE&A Meeting	21 Level 1 Coaching Course – SNB HQ	22 Level 1 Coaching Course – SNB HQ SLSNSW High Performance Camp	23 SLSNSW High Performance Camp
24	25 ARTC Assessment	26	27	28	29 SNB Boat P'ship Rd1 - Bilgola Round 3 Oceanseries Bondi Narrabeen Beach Ocean Swim	30 Bennett Junior Board Classic – Dee Why

November 2011

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	1	2	3	4	5 SNB Boat P'ship Rd2 - Newport	6
7	8 BoM Meeting High School Surf Challenge	9	10	11	12 Round 4 Oceanseries Narrabeen Downwind	13 Manly Junior Carnival Collaroy Ocean Swim
14	15	16	17 BoSS Meeting BoE&A Meeting	18	19 SNB Boat P'ship Rd3 - Warriewood Masters Carnival - Freshwater	20 Bennett Junior Ironman - Freshwater
21	22 Executive Meeting	23	24	25 Boardies Day	26 Round 5 Oceanseries King of the Harbour - Manly	27
28	29 ARTC Assessment	30				

December 2011

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
			1	2	3 North Curl Curl 3 Points Challenge Queenscliff Open Carnival	4 Queenscliff Junior Carnival
5	6 BoM	7	8	9	10 North Narrabeen Boat Carnival SLSNSW Interbranch Championships - Redhead	11 Bilgola Ocean Swim SLSNSW Interbranch Championships - Redhead
12	13 ARTC Assessment	14	15 BoSS Meeting	16 Life Members Lunch	17 Round 6 Oceanseries 20 Beaches Classic	18 Manly Ocean Swim
19	20 Executive Meeting	21 Surf Sports Intensive Camp - Newport	22 Surf Sports Intensive Camp - Newport	23 Branch office closed until 3 rd January 2012	24	25
26	27	28	29	30	31	

January 2012

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30 SLSA Leadership College	31 SLSA Leadership College					1
2 Newport Ocean Swim	3 Branch Office Reopen	4	5	6 Masters Twilight Carnival – Palm Beach	7 Open Carnival – Palm Beach	8
9	10 BoM Meeting	11	12	13 NSW Country Championships – South West Rocks	14 NSW Country Championships – South West Rocks	15 Junior Carnival – Narrabeen Young Guns Boat Carnival – Collaroy Avalon Beach Ocean Swim
16	17 Executive Meeting	18	19 BoSS Meeting BoE&A Meeting	20	21 Manly Open Carnival Manly Boat Carnival	22 Manly Boat Carnival All Australian Nipper Carnival U11-U14 – Manly Mona Vale Ocean Swim
23	24 Surf Sports Intensive Camp – North Curl Curl ARTC Assessment	25 Surf Sports Intensive Camp – North Curl Curl	26 Australia Day Open Carnival - Freshwater	27	28 Freshwater Boat Carnival	29 The Big Swim – Whale Beach SLSA Leadership College

February 2012

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1 SLSA Leadership College	2 SLSA Leadership College	3 SLSA Leadership College	4 SLSA Leadership College	5 East Coast Masters – Collaroy Manly Ocean Swim
6	7 BoM Meeting	8 SNB Championships Lifesaver Theory & Resus	9 SNB Championships Patrol Competition Theory & Resus	10	11 SNB Lifesaving & Surfing Championships	12 SNB Junior Championships
13	14	15	16 BoSS Meeting BoE&A Meeting	17	18 SNB Open & Masters Championships	19
20	21 Executive Meeting	22	23	24	25	26
27	28 ARTC Assessment	29				

March 2012

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
			1	2 SLSNSW Age Championships - Kingscliff	3 SLSNSW Age Championships - Kingscliff	4 SLSNSW Age Championships - Kingscliff
5	6 BoM Meeting	7	8 SLSNSW Masters Championships - Kingscliff	9 SLSNSW Open Championships - Kingscliff	10 SLSNSW Open Championships - Kingscliff	11 SLSNSW Open Championships - Kingscliff
12 A	13	14	15 BoSS Meeting BoE&A Meeting	16	17	18 Dee Why Ocean Swim
19	20 Executive Meeting ARTC Assessment	21	22	23	24	25 North Steyne Ocean Swim
26 Australian Masters Championships - Kurrawa	27 Australian Masters Championships - Kurrawa	28 Australian Open Championships - Kurrawa	29 Australian Open Championships - Kurrawa	30 Australian Open Championships - Kurrawa	31 Australian Open Championships - Kurrawa	

April 2012

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30						1 Daylight Savings Ends Australian Open Championships - Kurrawa
2	3 BoM Meeting	4	5	6 Good Friday	7	8
9	10	11	12	13	14 Queenscliff Ocean Swim	15
16	17 Branch Executive	18	19 BoSS Meeting BoE&A Meeting	20	21 Narrathon – Narrabeen Beach	22 Warriewood Ocean Swim
23	24 ARTC Assessment	25 LAST DAY OF PATROLS	26	27	28	29

May 2012

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	1 Election AGM BoM Meeting	2	3	4	5	6
7	8	9	10	11	12	13
14	15 Executive Meeting	16	17 BoSS Meeting BoE&A Meeting	18	19	20
21	22	23	24	25	26	27
28	29 ARTC Assessment	30	31			

June 2012

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
				1	2	3
4	5 BoM Meeting	6	7	8	9	10
11	12	13	14	15	16	17
18	19 Executive Meeting	20	21 BoSS Meeting BoE&A Meeting	22	23	24
25	26	27	28	29 Branch Awards – Most Outstanding Club	30	

July 2012

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30	31					1
2	3 BOM Meeting	4	5	6	7	8
9	10	11	12	13	14	15
16	17 Executive Meeting	18	19 BoSS Meeting BoE&A Meeting	20	21	22
23	24	25	26	27	28	29

August 2012

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1	2	3	4	5
6	7	8 Branch AGM	9	10	11	12
13	14	15	16 BoSS Meeting BoE&A Meeting	17	18	19
20	21 Executive Meeting	22	23	24	25	26 Gear Inspection
27	28	29	30	31		

September 2012

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
					1	2
3	4 BoM Meeting	5	6	7	8	9 Registration – All Clubs
10	11	12	13	14	15	16 Registration – All Clubs
17	18 Executive Meeting	19	20 BoSS Meeting BoE&A Meeting	21	22 PATROLS START – ALL CLUBS	23
224	25 ARTC Assessment	26	27	28	29	30



Surf Life Saving School

About Us

The Ausgrid Surf Life Saving School (SLSS) offers a variety of programs to suit all levels of learning and a wide variety of age groups, from primary school aged children to seniors and participants with special needs. The SLSS is the only surf education provider on Sydney's Northern Beaches affiliated with Surf Life Saving Australia (SLSA).

The programs teach students the knowledge and skills that are essential in keeping them safe when visiting the beach. The high standard of program and instruction has been recognized through the numerous Community Education Awards the SLSS has won.

All SLSS Programs meet the NSWDET Guidelines for aquatic activities as well as the Excursion Policy requirements.

Programs

Ausgrid Special Needs

The format of each weekly program is varied from school to school, based on the level of disability of the students. The beach activities include sprinting, beach flags, poison ball, and relays. The water component incorporates water confidence by playing games in the water, such as wading around ropes, or filling bins with water carried up in buckets. Once confidence is established, and depending on the surf conditions, body boards and foam surfboards are also used. General sun-safe concepts such as use of sunscreen, hats, and rash-vests, and the surf safety concepts of swimming between the flags, and beach signs and their meanings are introduced, according to the student's capabilities, and reinforced at

each weekly lesson. The students are also introduced to the lifeguards on the beach, and know they can feel comfortable to approach them with any enquiries or problems.

Surf Smart

A land based school education program that provides basic information and tips about the beach, beach hazards and beach safety. This is a fun interactive short course that runs for between 20 mins and 1hour.

Surf Awareness

A practical 3 hour program held at a local beach that provides participants with a fun and active learning experience. Participants will build skills, confidence and knowledge both in the surf and on the sand.

Surf Survival Certificate (SSC)

A 10 hour program designed primarily for high school surfing participants.

The New South Wales Department of Education and Training stipulates that students wishing to participate in any school surfing programs must achieve at least the Surf Survival Certificate as a standard of proficiency.

Surf Rescue Certificate

A thirty hour course that provides secondary students with the skills and knowledge to become a surf lifesaver. The SRC course is the introductory award for a patrolling surf lifesaver and can be achieved from the age of 13. This course helps to prepare participants for active patrolling duties that may include: rescue skills, first aid & resuscitation.

Bronze Medallion

A five day intensive course that develops a high

level of skill in aquatic and land-based emergency situations. The Bronze Medallion is the core award for active surf lifesavers. Successful candidates also receive a Certificate II in Public Safety (Aquatic Rescue). You must be 15 years and over on the date of your examination to qualify for the award. This program can be run for clubs.

Surf Sports Intensive Camp

All the fun and excitement the beach has to offer! This program is ideal for any child who loves surf life saving and wants to spend more time enjoying the surf. It's a great place to exercise, meet new friends and practice skills they'll take with them forever.

Business on the Beach

Looking to run a sponsors' day or corporate day on the beach? The Surf Life Saving School can accommodate all your needs. Contact Marcial on 9913 8066



Life Saving & Education



What is the Board of Lifesaving?

The Board of Lifesaving is the controlling body for all lifesaving and support services operations. The board meets several times a year to determine lifesaving policy and direction.

Who is on the Board of Lifesaving?

The Director of Rescue Services convenes the Board. The 21 Club captains, Duty Officers and advisors in specialties such as Radio, Powercraft and emergency services make up the Board.

Gear Inspection

Clubs are notified of gear inspection requirements and dates in August. Requirements are set by SLSA. Equipment that has not been presented for annual inspection must not be used for patrol, training or competition.

Patrol Requirements

Are detailed in the SLSNSW Standard Operating Procedures, see website for further details www.surflifesaving.com.au
Each Patrol Captain should be familiar with their club's Beach Management Plan, and the number of patrolling members required for each patrol. Also www.beachsafe.org.au

Support Operations

Support Operations is a collective term for surf lifesaving activities that provide support to beach patrols. These include SurfCom, Duty Officers, Rescue Water Craft and TIPS.

Duty Officers

Duty Officers are in charge of the life saving operations during patrol hours. They are available to assist patrol captains in the coordination of major rescues, and liaise with other emergency services.

Patrol Assessments

Patrol Assessments help to monitor Patrol Standards set by SLSA, as well as providing feedback to clubs to enable them to monitor their own standards.

Trauma Incident Peer Support (TIPS) Team

The TIPS team provide a debriefing and support service to members involved in a critical incident. The team provide a group debrief and can refer members for professional assistance if required.

Emergency Services Officer

The SNB operates a 24 hour / 7 day emergency call-out system. The after-hours Duty Officer coordinates all emergency services and activates club after-hours personnel as required. Clubs have nominated emergency contacts who assist with after-hours call outs.

Dealing with the Media

If approached by the media for a comment, the standard response should be as follows: "No comment at this point, Surf Life Saving will issue a statement later". Media outlets should be referred to the SLSNSW Media Liaison officer on 0414 414 087.



Life Saving & Education



SurfCom

The Sydney Northern Beaches Radio Room ("SurfCom") provides overall coordination of lifesaving services in the SNB. The base is equipped with SLSA radios, marine calling and distress frequencies and links to external emergency services.

Channel 3 is our primary working channel and must be kept clear of non-urgent traffic. Radio communications for water safety, laying buoys and within patrols should be conducted on the training channels 25-30.



Rescue Water Craft

RWCs provide increased surveillance and a rapid response in high-risk and unpatrolled areas. There are courses run to train qualified lifesavers for the RWC operators certificate. Please see the qualifications guide in this guide for details of pre-requisites.

Log Books

All SLSA log books should be filled out and information transferred on to Surfguard as per SLSA Policy. Incident Report Logs, Logbooks and Surfguard entries are checked by SLSNSW. They are used for reporting on our activities (annual reports) and planning for future lifesaving operations. Members are asked to provide accurate and detailed statistics at the end of each patrol.

End of patrol Statistics

These statistics are important to Clubs, SNB, SLSNSW, SLSA & Other Emergency Services as they assist in the planning and development of surf life saving operations.



What is the Board of Education & Assessment?

BoEA is the overseeing body for all training, assessment and facilitation of courses within the SNB and meets on the third Thursday of the month as per the SNB Calendar.

Membership

BoEA membership is open to all accredited assessors and facilitators from across the 21 Clubs. Club Chief Instructors are also members and are encouraged to attend.

Assessor members must be accredited and attend a number of assessments each year for membership to remain current. BoEA members must reapply for membership every two years. For further information contact the SNB Director of Education and Assessment.

Standard Operating Procedures

SLSNSW has published the Education and Training Standard Operating Procedures. This details all policies and procedures that cover this area. Each Club holds a copy of the SOP's and Club chief instructors, training officers and assessors are encouraged to be familiar with the SOP's. A very brief outline is available on the SLSNSW website: www.surflifesaving.com.au under the "training and education" section. It is advisable to check this website regularly for any changes or updates to procedures or new forms, which should be downloaded and replaced in the Club's SOP folder. These folders should be kept at the Club for reference by members.

Life Saving & Education

Job Descriptions

Training Officers; Prepare groups of candidates for assessment. Training Officers must be at least 16 years old, attend a trainers course run by SNB, have and be proficient in the award they wish to train, and then train at least two groups of candidates under the guidance of a mentor to achieve their training officers certificate. All trainers must apply for re-accreditation every two years. These forms are forwarded to the SNB office, and Clubs must keep a copy for their records.

Assessors;

Assess candidates for competence as per the award guidelines. All assessors must have completed their training officers certificate in the award they wish to assess, be at least 18 years of age, and have attended an assessors course run by SNB. All assessors must show competence by assessing at least two groups of candidates under the guidance of a mentor. All assessors must apply for re-accreditation every two years, sending the forms in to the SNB office.

Facilitators;

Run the more specialised awards in the SNB. All facilitators must have a Cert IV in training and assessment, and be mentored through at least one group training session by a SLS facilitator. All facilitators must be accredited by SLS NSW initially, and then reapply annually for re-accreditation.

To become an Assessor or Facilitator contact SNB or the SLSNSW Education Officers.

Awards

There are many awards within SLS. Those run through the Clubs include: Surf Rescue Certificate, Bronze Medallion, Advanced Resuscitation Techniques Certificates (exams at a central location), Silver Medallion IRB Driver's Award, IRB Crew Certificate.

Those run through the SNB include: Spinal Management, Silver Medallion Advanced Emergency Care, Silver Medallion Basic Beach Management, Trainers courses, Assessors courses.

Senior First Aid courses can be organised by Clubs through external providers. If these courses are nationally recognised, they can be entered into the candidates award listings on SurfGuard by contacting the SNB Office. Radio Operator courses for members can be organised as required.

All our Clubs are affiliated with SLS NSW, which is a registered training organisation. This means that some of the awards available to members are nationally accredited awards and candidates will be given a Statement of Attainment for units completed. The following SLS qualifications fall within this framework:

- Bronze Medallion / Certificate II in public Safety
- Advanced Resuscitation Techniques Certificate
- Silver Medallion IRB Driver

The other courses are not nationally recognised courses at this stage. Any non accredited courses you attend will still be recognised with a Surf Life Saving Australia award, and you will have the option to apply for recognition of prior

learning to upgrade the award if the accredited award becomes available.

VET Log Books

All trainers and assessors have been issued with VET log books. Assessments completed during the year should be recorded in the appropriate section. These records will be used as a guide for your eligibility for re-endorsement when it falls due. New books can be obtained from the SNB Education Officer.



Life Saving & Education

Courses:

Each Club has their own calendar of training for club-based awards. Please contact your club for details.

SNB facilitated courses are listed on the Education calendar on the SNB website, and advertised in the Week in Review. Any changes to course details will be posted on the SNB website noticeboard.

Assessments:

This season all Bronze Medallion and SRC assessments will be held at central venues. Dates for these will be circulated at the start of the season for Clubs to plan their training. Please book your candidates in for the assessment through the Branch Office. IRB Driver and crew awards need to be booked through the office at least one week prior to the assessment. External assessors will be allocated by the Powercraft Coordinator. Advanced Resuscitation Techniques Certificate (ARTC) assessments are conducted at a central location, unless the group is too large and alternative arrangements are made. Bookings for these assessments are made through the SNB Office.

Course Bookings:

All facilitated courses are booked through the SNB Office - call or email for details. Candidates for these courses will also need to be entered into Surfguard as an assessment for the relevant award. All awards are produced by SLSNSW and sent to the SNB Office for collection by Clubs. Members should contact their Clubs for awards.

Courses run by the Clubs have their assessment entered into Surfguard by the Club. This must be done before any completed paperwork is returned to the SNB Office for processing. These awards are also produced by SLSNSW and sent to the SNB Office for collection by Clubs. Members should contact their Clubs for awards.

Records:

SLS NSW requests that all documentation from assessments is filed and kept for a period of two years. This includes attendance records, copies of training course reports, assessors sign off sheets and any applicable workbooks. All of these items need to be readily accessible in case of an audit.

Proficiencies:

All proficiencies need to be conducted prior to 31st December each year. The only exceptions would be if a member has been unwell or away and unable to do so. Any late proficiency for competition purposes needs to be approved by the Director of Rescue Services to be valid and these requests should be made in writing. Proficiency Guidelines Booklets have been provided to each Club to assist with topics to be covered during the proficiency. All proficiencies must be entered into Surfguard by 7th January 2011 and proficiency records should be filed at the clubs for reference during the season if needed. For this season we are trialling not using proficiency cards, however records of candidate attendance and completion of the proficiency must be kept and emailed or faxed to the Branch Office prior to the proficiency

being processed. Audits will be conducted annually by cross referencing these records and Surfguard records.



Surf Sports



What is the Board of Surf Sports?

The Board of Surf Sports (BoSS) is the controlling body for all SLSA competition and carnivals in Sydney Northern Beaches SNB.

Surf Sports

All SNB Surf Sports are run as per the 33rd Edition Surf Sports manual (available through SLSA online shop).

BoSS meetings are held on the third Thursday of every month at SNB Headquarters 6pm.

BoSS membership is open to all competition officials (accredited or probationary).

Members must fill in a Board membership form each year for membership to remain current. BoSS officials must have current accreditation with SLSNSW. For further information contact the Surf Sports Manager at SNB.

Courses for new officials will be run by SNB, with notification of course dates through the BoSS, BoM and on the SNB website. **There is a minimum quota of competitors to officials that must be adhered to.**

Clubs are required to have qualified coaches to oversee competition and training (including Surf Boats). Specialist coach insurance is available, contact SLSNSW for further details. Surf Boat sweeps must have completed a sweeps course, through SLSNSW and hold a current level 1 Surf Coaching certificate to train and compete in Surf Boats.

HOW TO JOIN THE BOARD OF SURF SPORTS (BoSS)

The Board of Surf Sports consists of all members within the SNB who are an

Accredited Competition Official.

A person wishing to join the Board of Surf Sports should –

Have your Club forward a request to the Director of Surf Sports advising that the member is interested in joining the Board of Surf Sports and progressing their qualifications to become a Competition Official. The member must fill out a BoSS membership form with all their contact details, and this needs to be endorsed by the club

Competition Officials must undergo an accreditation process which involves completing an Officials Course run by SNB. They will be given a logbook to record their practical activities and a third party assessment form which must be completed and lodged with the Director of Surf Sports.

Once these details have been received from your Club, the Director will recommend to the Board that you be accepted as a Probationary Member.

During your probationary period, you will be expected to contribute to the work of the Board of Surf Sports officiating at carnivals.

Once you have completed your qualifications and probationary period, you may be given full membership of the Board of Surf Sports.

Note: Members must complete a Board Membership Form each season indicating the work they will undertake at carnivals and special events.

Carnival Entries

Entries to all SNB carnivals are done through www.carnivalentries.com.au/snb ALL entries must be done using this website, usernames

Surf Sports

and passwords for each club are available from the SNB Office.

Carnival Entry training is provided by SNB, with notification of course dates through the BOSS, BoM and on the SNB website.

Carnival entries generally close at **Midnight, the Wednesday prior to the advertised date of the carnival or as advertised.** All entries received after this time are considered late entries.

Due to the time involved in designing the draw, there are no late entries for Surf Boat competitions.

2011/2012 carnival entry fees:

Boat Competitors

\$15 per competitor, unlimited events

Open & Masters

\$20 per competitor, unlimited events

Junior Carnivals

\$13 per competitor, unlimited events

SNB Junior and Senior Branch Titles

\$20 per competitor, unlimited events

March Past Teams

\$60 per team

Late entries attract a charge of:

Open carnivals

\$30 per competitor, unlimited events

Junior carnivals

\$23 per competitor, unlimited events

All competitors are required to be proficient as per SLSA policy. Late entries closing time on date of carnival is 9am, or as advertised.

Entries permitted after this time will be at the Carnival referees' discretion.

In 2011/12 payment for all carnival entries will be required prior to any carnival. A payment

gateway has been added to the carnival entries system with payment required to validate entries, this must be done by midnight on the Wednesday prior to each carnival. Please be aware that if entries are not paid and validated by the due date, competitors will NOT be allowed to compete.

State Carnivals

SLSNSW will conduct random checks on paperwork and Patrol hours prior to the State Championships. Questions regarding the SNB representative team and it's selection should be directed to the Director Board of Surf Sports . Each Club is required to supply officials as per the competitor/official ratio. This is enforced at all local carnivals and SLSA Championships.

Holding a Carnival

Clubs that wish to hold a carnival should nominate via the BoSS at the April BoSS meeting.

Clubs running a carnival are required to have all paperwork and forms filled in prior to the Carnival being opened online. Refer "EVENTS" Section of this guide for further information. Water Safety requirements are dependant on numbers and rescue equipment being used. Refer SLSA Water Safety policy for further information.

At SNB Carnivals, only Team Managers should liaise with officials and referees. Refer Officials Code of Conduct.

The BoSS supplies carnival gear to clubs as part of the Carnival Contract agreement.

All carnivals are run by the current surf sports manual, available on SLSA website.



Events



Special Events

Any event run by a club involving non members, eg ocean swims, ocean ski series, marathons or beach runs is regarded as a 'special event'. Clubs are required to complete in full the SLSNSW form available from www.surflifesaving.com.au for insurance cover. Any outside suppliers/contractors are required to hold their own public liability insurance. **There are no exceptions.** If in doubt consult the SNB Office.

Council Permission

Any club holding a surf carnival or any kind of special event requires local Council permission. Contact your local Council for the relevant forms. Some events may also require "Waterways" Approval. If in doubt contact SNB SNB Office.

Overseas/Interstate

Any club wishing to hold an overseas or interstate activity must gain SLSA endorsement via SNB and SLSNSW by writing a letter detailing the activity.

Community Education

Clubs running community education programs for school groups are not required to inform SNB, SLSNSW or SLSA as this is seen as a core activity. Clubs should note the activity in club minutes for insurance cover. This includes the training of school and community groups that are not members of your Surf Club.

Attending Carnivals and events outside the SNB

Members of Surf Life Saving Sydney Northern Beaches are given blanket endorsement to participate in carnivals outside their SNB as long as there is no carnival or special activity being held at the same time within the SNB. SNB Competitors must ensure they send a copy of their entry form to the SNB Office so they are covered under the insurance guidelines.



OceanSeries

The Oceanseries is in its sixth season and participation has increased by over 320% in the last five years. This year the Ocean Ski Series will once again feature 6 races. The action begins on the 17th September on Dee Why Beach and culminates on the 17th December with the famous 20 Beaches Ocean Classic, a gruelling 26km race that passes all of Sydney's Northern Beaches.

The Ocean ski series is open to both surf life savers and community members. For online entries, race results and more information on the Oceanseries visit our website www.oceanseries.com.au

Sponsorship & Marketing

Sponsorship & Marketing

Sydney Northern Beaches Surf Life Saving could not achieve what it does without the support of all our business partners, but particularly the major three—Streets, Ausgrid and Coca-Cola, and our media partner The Manly Daily.

The Streets tents are now a familiar sight along our 21 beaches, and of course Streets ice creams are enjoyed by our members and the public at nipper events, carnivals and in the club kiosks and canteens.

Long time partner EnergyAustralia has a new corporate identity as Ausgrid which continues to co-sponsor the weekly Manly Daily Surf Safety column and provide valuable financial support to the Ausgrid Surf Life Saving School and Special Needs program. Ausgrid also sponsor a number of awards at the SNB Most Outstanding Club night and have recently conducted energy audits at all our clubs to help them save energy and money. The Ausgrid logo can be seen on the SNB car, trailer, school equipment, school staff uniforms and special needs rash vests.

We also have an exclusive distribution agreement with our other major partner Coca Cola who last season provided fridges to all clubs who could use them, as well credit facilities to canteens, kiosks and bars. Last summer they expanded their range to include milk and juice products which proved to be popular with our junior members. This year they will be delivering to all clubs on Fridays and will continue to support some of our special events with product tastings.

We acknowledge the support and coverage

provided by The Manly Daily through our weekly Tuesday Surf Safety column and the regular Surf Life Saving column on Saturdays. Warringah Mall has provided more shirts for our officials this season and along with Dee Why RSL, Bennett Surfboards and Thredbo continue to sponsor awards at our MOC event. Of course the clubs couldn't achieve what they do on the beach without the support of the local councils, particularly Pittwater and Warringah Councils. The Surf Smart and Surf Awareness programmes will continue thanks to the funding by Motor Accident Authority and the Cancer Institute. This enables SNB lifesavers to undertake educational classes at schools and in practical sessions on beaches.

It is important that we recognise the significant financial contribution our partners make to the running of our SNB and we ask that all members respond by promoting their brands wherever possible in the clubs and on the beach.



Thankyou to our Key Partners



Youth & Membership



What is the Board of Youth & Membership Development

This Board aims to improve membership recruitment and retention rates, and improve access to worthwhile and enjoyable personal and professional development opportunities for all members. These opportunities are provided in our core areas of lifesaving, surf sports and education.

While Nippers teaches everything there is to know about being a young surf lifesaver, this group also focuses efforts on teaching our members the importance of being a team player and improving their self confidence. It is very important to Surf Life Saving to have young members and it is these very members who may become a Patrol Captain at the young age of 17.

Age Manager Requirements & training

The club has been provided with training resources for Age Managers, copies are also available on the SNB website. In order to ensure that Age Managers are aware of their obligations to our young surf lifesavers, Surf Life Saving Australia has an excellent Age Manager's Course available. This course aims to equip Age Managers with the skills to assist our Nippers in their growth into surf lifesavers. Our Age Managers who instruct the Nippers have access to an online library of activities on the SLSA website.

While it is not compulsory this season, for future seasons it is envisaged that all Age Managers will need to have undertaken the course before they can teach a group of Nippers. This will ensure all nippers and their parents, wherever

they are in Australia, can be confident that they are being taught to the highest possible standard.

Youth Development Camps

The Ultimate Survivor Camps are held at the beginning of the season for 12-15 year olds and are focused on promoting the 'surf club for life' attitude for all youth members. The camps provide training and development in surf awareness, rescue and assistance as well as all the areas of the Surf Life Saving movement including surfing, Champion Lifesaver event, first aid, Support Services and patrol preparation. The camps are run by leaders from clubs who are experienced in every area.

Patrol Captain's Mentor Program

This program is open to any member from our clubs aged 17-25 who show leadership and enthusiasm on patrols and within their club. The program offers members the opportunity to form a network of like-minded lifesavers in the SNB, as well as being trained and inspired to take the next step in their lifesaving career as a patrol captain and leader. Program opportunities include inter-branch & club support patrols (Illawarra-South Coast), Surfcom shifts, Award training and End of Season Retreat.

Nippers

Dates, start times & fees vary from club-to-club so refer to our website

www.surflifesaving.net.au for club information

There are 2 types of proficiencies that can be gained:

Participation Proficiency – this award allows

Youth & Membership



children to participate in Surf Education/Club Nipper Programs. Competition Proficiency – this award allows children to participate in Nipper Carnivals. As part of this award children are required to complete a surf swim.

Surf Education Awards

The Surf Education Program is a lifesaving education program run by each individual Club and designed for 5-13 year olds. This education program provides young members of Surf Life Saving with developmental lessons that provide an introduction into surf awareness and surf safety. This program has many levels:

Initial awards

- Surf Play 1
- Surf Play 2

Surf Education Award Levels

- Surf Awareness 1
- Surf Awareness 2
- Surf Safety 1
- Surf Safety 2
- Surf Smart 1
- Surf Smart 2

The highest award available for the Nipper groups is the Surf Rescue Certificate (SRC) . The SRC is the introductory award for a patrolling surf lifesaver (13-15).

Junior Lifesaver of the Year

This is awarded to a junior member from the U14 age group. Clubs may nominate one female and one male candidate for consideration for this award. The SNB Finalists group participate in a development program including a workshop



fun day in January. The winners of the SNB Award are entered for the NSW Junior Life Saver of the Year Award announced at the SLSNSW Championships.

SNB Awards Presentation (MOC)

Each year in June SNB holds a Presentation Night where awards for outstanding service in all areas are given.

Awards include:

Most Outstanding Club Overall
Most Outstanding Club for Administration, Surf Sports, Life Saving, Education, Youth & membership Development.

Most Improved Club
Patrol Assessment Competition (top seven places are awarded cash prizes)

Lifesaver of the Year

Volunteer of the Year

Rookie of the Year

Youth Athlete of the Year

Athlete of the Year

Competition Team of the Year

Competition Official of the Year

Assessor of the Year

Male & Female Youth Patrol Person of the Year

Patrol Captain of the Year

Leader of the Year

Communications Award

President's Award

Lifesaver of the Year

Award of Courage

In addition to these presentations are made to new Life Members, Distinguished Service and Outstanding Service recipients.

Administration

Clubs Legal Responsibilities

Clubs are administered by the Associations Incorporated Act 1984 which is managed by the Office of Fair Trading in New South Wales. The Department publishes useful fact sheets which can be found at

<http://www.fairtrading.nsw.gov.au>

Each club is required to be incorporated and have a club constitution which all club executive members should be familiar with.

Surf Life Saving New South Wales (SLSNSW) send out post AGM action sheets and a club contact sheet directly to clubs to comply with the Associations Incorporated Act. These forms should be completed and sent back to the SNB Office.

Each club is required to be affiliated with SLSNSW and Surf Life Saving Sydney Northern Beaches (SNB) by completing a separate application form; these forms are sent out by SNB and SLSNSW.

Parking Permits

Pittwater and Warringah Council parking permits are issued from the relevant Council. Please refer to the SNB website for policy details. Please note Manly Council does not issue parking permits.

Membership Database

Surf Life Saving Australia (SLSA) run a membership database which is called SurfGuard. This database contains all membership information and functions to run the administration side of your club. Training is

provided on this program, full details are on our website.

Clubs are advised to update membership records as soon as practically possible at the start of the season as this allows the patrol module to be used. This also allows the tracking of competition hours.

It is each club's responsibility to keep their database up to date.

Surfguard User Guide

The User Guide has been developed using resources of the Australian Lifesaving Academy and has had input from all areas of the Organisation in its review. The user guide is available in chapter format to allow users to download each chapter as required to reduce time and internet download sizes.

The guide has been divided up into Surfguard functionality areas and contains both written instruction and screen shots to make it as easy to use as possible. It is suggested that users log on to Surfguard and use the guide in conjunction with the paper version.

The user guide can be read, downloaded and/or printed by going to the SLSA's website at www.slsa.com.au and clicking on the

Minutes

Minutes of all SNB meetings are distributed to your Club's representatives and are also published on the SNB website.

Council Liaison

Pittwater & Warringah Councils hold a liaison



meeting to cover operation and work service matters. Refer to calendar or council for dates.

Communications

Clubs executive are encouraged to sign up for the following Newsletters from SLSA www.slsa.com.au and SLSNSW www.surflifesaving.com.au

Annual Report

All Club Presidents are required to provide a submission for inclusion in the SNB Annual Report before 31st May. Details are published by the SNB Office when required.

Forms & Returns

All SLSA, SLSNSW and SLSNSB forms are available through the SNB website. All Northern Beaches Clubs, SLSA and SLSNSW websites are linked through the SNB website.

Affiliation

Clubs are required to send an affiliation form with relevant payment to the SNB Office, once received by the SNB Office copies are sent to SLSNSW and to SLSA

Administration

Contact Details

New contact details should be supplied to SNB the week following your club's AGM, these details are then updated in our email database and are also used for each season's information guide. Clubs should also advise SNB of any change to contact details as they occur to ensure all correspondence is received by your Club.

MEMBERSHIP FORMS

For those Clubs who use "Lifesaving Online", if a member completes the online declaration, there is no need for a signed membership form. All other Clubs are required to have a signed membership form as well as the Prohibited Employment Declaration for all new members.

Prohibited Employment Declaration

Child Protection (Prohibited Employment) Act 1998 and the Commission for Children and Young People Act 1998 has established the working with children check. This has been designed to check paid and unpaid employees (this includes volunteers) who work with children and young people in New South Wales. Its aim is to prevent unsuitable people from working with children and young people. All Clubs need to comply with the Act by ensuring all volunteers sign a Prohibited Employment declaration when initially joining the Club. Each Club is responsible for collecting these forms and marking the check box in Surfguard. SNB does not require a copy of the form.

Transfers/Multi Memberships

Members are permitted one transfer during the calendar year. Those members who are moving

due to bona fide relocation because of study, employment or family commitments are permitted more than one transfer. Transfers are now processed through the Surfguard system. Members wanting to transfer need to ask their Club to put in a transfer request on their behalf through Surfguard, this will then need to be endorsed by both Clubs before being approved.

Recognition of Members

There are SNB, State and National awards honouring members such as Life Membership, Years of Service Awards and National Medal Awards. Refer to websites for full details

www.slsa.com

www.itsanhonour.gov.au/honours

SNB runs a Most Outstanding Club recognition system, the rules of which are decided by the Board of Management and clubs are monitored throughout the season for Lifesaving, Education, Administration, Surf Sports and Youth & Membership – Clubs are provided with a monthly report on their status.

Websites

Further information and a full list of resources is available from the below websites.

Surf Life Saving Sydney Northern Beaches

www.surflifesaving.net.au

Surf Life Saving New South Wales

www.surflifesaving.com.au

Surf Life Saving Australia

www.sls.com.au



Notes



11/12 Patrol Hours

	24/9/11 – 30/10/11	5/11/11 – 4/12/11	10/12/11 – 29/1/12	4/2/12 – 1/4/12	6/4/12 – 25/4/12
North Palm Beach	10am – 4pm (4)	9am – 5pm (4)	9am – 6pm (5)	9am – 5pm (4)	10am – 4pm (4)
Palm Beach	9am – 5pm (5)	9am – 5pm (5)	9am – 6pm (6)	9am – 5pm (5)	9am – 4.30pm (5)
Whale Beach	10am – 4pm (4)	9am – 4.30pm (4)	9am – 6pm (5)	9am – 4.30pm (4)	10am – 4pm (4)
Avalon Beach	10am – 4pm (4)	9am – 5pm (4)	9am – 6pm (5)	9am – 5pm (4)	10am – 4pm (4)
Bilgola	9am – 4.30pm (4)	9am – 5pm (5)	9am – 6pm (5)	9am – 5pm (5)	9am – 4.30pm (4)
Newport	9am – 4.30pm (4)	9am – 5pm (5)	9am – 6pm (5)	9am – 5pm (5)	9am – 4.30pm (4)
Bungan Beach	10am – 3pm (3)	10am – 3pm (3)	9am – 5pm (4)	10am – 3pm (3)	10am – 3pm (3)
Mona Vale	9am – 4.30pm (4)	9am – 5pm (4)	9am – 6pm (5)	*9am – 5pm (4)	9am – 4.30pm (4)
Warriewood	10am – 4pm (4)	9am – 5pm (4)	9am – 6pm (5)	9am – 5pm (4)	10am – 4pm (4)

	24/9/11 – 30/10/11	5/11/11 – 4/12/11	10/12/11 – 26/2/12	3/3/12 – 1/4/12	6/4/12 – 25/4/12
North Narrabeen	9am – 5pm (4)	9am – 5pm (4)	9am – 6pm (5)	9am – 5pm (4)	9am – 4.30pm (4)
Narrabeen Beach	9am – 4pm (4)	9am – 4pm (4)	9am – 5pm (5)	9am – 5pm (4)	9am – 4pm (4)
South Narrabeen	9am – 4pm (4)	9am – 4pm (4)	9am – 5pm (4)	9am – 5pm (4)	9am – 4pm (4)
Collaroy	9am – 5pm (4)	9am – 5pm (4)	9am – 6pm (5)	9am – 5pm (4)	9am – 4.30pm (3)
Long Reef	9am – 5pm (4)	9am – 5pm (4)	9am – 5pm (4/5)	9am – 5pm (4)	9am – 4.30pm (4)
Dee Why	9am – 5pm (5)	9am – 5pm (5)	9am – 6pm (5/6)	9am – 5pm (5)	9am – 4.30pm (5)
North Curl Curl	9am – 4pm (4)	9am – 5pm (5)	9am – 5pm (5)	9am – 5pm (5)	9am – 4.30pm (4)
South Curl Curl	9am – 4pm (4)	9am – 5pm (5)	9am – 5pm (5)	9am – 5pm (5)	9am – 4.30pm (4)
Freshwater	9am – 5pm (5)	9am – 5pm (5)	9am – 6pm (5)	9am – 5pm (5)	9am – 4.30pm (4)

	24/9/11 – 20/11/11	26/11/11 – 1/4/12	6/4/12 – 25/4/12
Queenscliff	**9am – 5pm (4)	9am – 6pm (5/6)	9am – 5pm (4)
North Steyne	**9am – 5pm (4)	9am – 6pm (5/6)	9am – 5pm (4)
Manly	**9am – 5pm (4)	9am – 6pm (5/6)	9am – 5pm (4)

Note: Patrol strength is listed in brackets. Higher number (if applicable) applies only during the 12/12/11 – 29/01/12 Holiday period

*Mona Vale will patrol until 5.30pm up to the 12/2/12 with an option of staying open until 6pm if required

**Manly Clubs will patrol until 6pm in November if requested by the Manly Council Lifeguards